



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		S.S.JAIN SUBODH PG AUTONOMOUS COLLEGE
Name of the head of the Institution		Prof. K. B. Sharma
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01412565989
Mobile no.		9829016598
Registered Email		subodhproject@yahoo.com
Alternate Email		drkb_sharma@rediffmail.com
Address		Rambagh Circle
City/Town		Jaipur
State/UT		Rajasthan
Pincode		302004
2. Institutional Status		

Autonomous Status (Provide date of Conformant of Autonomous Status)	13-Feb-2012
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. Leena Bhatia
Phone no/Alternate Phone no.	01412569850
Mobile no.	8107774702
Registered Email	subodhproject@yahoo.com
Alternate Email	iqac@subodhpgcollege.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.subodhpgcollege.com/IQAC/AQAR/AQAR2017-18.pdf
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4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:
Weblink :

<http://www.subodhpgcollege.com/pdf/academic-calendar2018-19.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
3	A++	3.82	2017	30-Oct-2017	29-Oct-2024
2	A+	3.72	2011	27-Mar-2011	26-Mar-2016
1	A	89.10	2004	05-May-2004	05-May-2009

6. Date of Establishment of IQAC

05-Jul-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

UGC Organized A One Day Workshop on National Academic Depository	23-Jun-2018 01	56
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
S. S. Jain Subodh PG (Autonomous) College	DBT	Ministry of Science & Technology	2019 1095	12300000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

· Environmental Audit of the College by external experts ·
 Workshop Seminars and Conferences organized. · Faculty Development Programme organized: · Administrative and Academic Audit by External Peer Team ·
 Participation in NIRF

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Conduction of One International, Two	Conduction of Two International, Two

National Conferences and Seven Workshops
Conduction of One International, Two National Conferences and Seven Workshops

National Conferences and Eleven Workshops

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Presented in the IQAC Core Committee Meeting	01-Aug-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

28-Aug-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

26-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Since MIS is essential in organizations today to aid in decision making .The College has this system in place for the collection retrieval and collation of data. MIS is used specifically in 3 major sections of the institution which are examination system, library management system, and admission system. For examination system it has been used for maintaining the attendance, for distribution of mark sheets and to generate the award sheets. In library management system it is used to generate ID cards and library cards and also to manage the entries of books that are borrowed and deposited. In content management system it has been used by teachers to upload various contents related to the syllabus to generate admit cards and several other uses like readmission process, external examination portal, and revaluation and so on.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
Nill	Nil	Nil	Nill
No file uploaded.			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
MSc	Physics	01/07/1997	185	01/07/1997
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Zoology	38
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Subodh College is committed to the highest standards of education and other provisions for its students. To maintain its standards, our college takes the constructive feedback from stakeholders - students, parents, alumni, teachers and employees. The main objectives of taking feedback are:- a) Effective teaching learning b) Improvement in results c) Curriculum enrichment d) Safe and healthy environment e) Professional and friendly atmosphere f) Improvement in infrastructure g) Solving grievance of stakeholders h) Assessment and appropriate action through reframing of policies To achieve these objectives college has designed different feedback forms for different stakeholders. Every year our college takes the feedback from the stakeholders keeping in mind to recognize the problems faced by them. Students' feedback is taken by both UG and PG Students. It is indispensable part of our teaching and learning process. . It is collected on various aspects of the college like administration, academics, canteen, laboratory, library and office etc. On the basis of Feedback, College modifies the syllabus and organizes industrial visits, development programme, workshops, seminars, conferences, field projects, internship programme, guest lectures and placement activities. These activities enhance students learning experience and visualization skills. We also assess the quality of teaching, teaching methodology, syllabus coverage, learning material, understanding of subject, and interaction of faculties with the students through structured questionnaire filled by students. Parents' feedback is taken at the departmental level and a consolidated report provided to respective committees. It is taken through the meetings conducted by respective departments. All queries get solved in the meetings by the faculties and if any major problem encountered, reported to management and proper action been taken by management. Suggestions and comments given by the guardians are taken into consideration for future development. The goodwill of the college is made by passed out students. Alumni's supports the college in many ways. Their feedback is equally valuable. Alumni meet is organized every year where alumni keep suggestions for the improvement of strategies and policies of the college. Alumni's are also employers they also provide the ways to improve the employability quotient of students. On the basis of their valuable feedback, various personality development and communication skills programmes have been started. This meet is bridges the gap between campus to corporate. The faculty feedback is taken in order to improve curriculum, results, teaching and learning, research activities, infrastructure and overall goodwill of the college. Faculties take all steps to improve their skills, participate in various seminars/ conferences/ workshops, indulge in various research projects. On the contrary management supports the faculties in all ways to enrich them. Employers' feedback: Employers/ Management of college always try to accomplish the vision and mission of college. They also try to develop team spirit amongst all through their leadership skills. They always take steps to create and develop the congenial atmosphere for working Ramps/lifts have been developed for disabled students. College management always maintain green and clean environment. It takes all steps to maintain sustainability with growth.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Maths	780	3764	780

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	8612	2090	123	19	145

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
287	287	16	5	5	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, there is a structured system for student mentoring which is interwoven and embedded in the learning environment created in the college. The Guru Shishya Parampara is the foundation of that system. The developmental needs of each student is different and recognising that the teachers were closely as mentor with each student. This facilitates and illuminates the path of growth and progress, leading to bright personal and professional future. This is a small but important step towards the mission of Nation building. The student support system comprises of Mentors, HOD's, Vice-Principals, Deans, and Coordinators of various committees. The support system functions through several units such as departmental Mentoring System, Training and Placement cell, Grievance Redressal cell, and Game Committee and committees for all other extra-curricular activities. Two meetings are planned between students and mentor in a year (one in each semester). Besides this the mentor meets the students in groups and individually whenever needs arises. Such meetings enable mentors to identify and help the academically weaker and economically needy students. The mentor also contributes to the physical, psychological, social and spiritual development of the students. The college achieved the autonomous status in year 2013 and to provide assistance to students and to cater to their needs at each level it introduced the hierarchical mentor system. It has been observed that the quality of students in terms of educational output has improved a lot with the mentor system. Functional Characteristics of Mentor System: The mentors are responsible for their group of students from the day of their admission and keep a close watch on their regularity in terms of attending the classes as well as academic and "beyond classroom scholarly activities" progression. In case of prolonged absenteeism without information, the mentors follow up with the student to find out the cause via phone calls, SMS or sending letters to their postal addresses and taking necessary action if required. Mentor Nominates class representatives (CR) in their respective classes on the basis of regularity, punctuality and good academic record of the student. Class representative are always ready to help their classmates by helping them solve their issues or conveying their issues/Problems to the mentors. This is an initiative of the institution which helps in developing leadership, social responsibility and liability among the class representatives. They also act as peer mentors. If a student is considering discontinuing with the opted course then the mentors counsel the student to take appropriate decision after weighing the pros n cons of the same. Mentors pay personal attention to each and every student regarding his/her performance in continuous internal assessment (CIA) and semester and exams. The mentors display a sense of positive attitude and enthusiasm towards each and every student so as to inculcate confidence among one and all.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
10702	287	1 : 37

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
287	282	5	5	190

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Prof. K. B. Sharma	Principal	Remarkable Contribution in the Field of Career Education by The Institute of Cost Accountants of India

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	131	I	06/02/2019	05/12/2020

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
14	21404	0.00065

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.subodhpgcollege.com/IOAC/aqar/PSO2018-19.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
131	BSc	Maths	780	763	97.82

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.subodhpgcollege.com/pdf/Student-Survey-Form.csv.zip>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes

Name of the teacher getting seed money

Dr. Balram Tripathi

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Dr. Anant Vijay Soni	Post Doctoral Fellowship	01/01/2019	ICSSR
National	Dr. Madhu Sharma	Post Doctoral Fellowship	01/01/2019	ICSSR

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	Nil	0	0

No file uploaded.

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Python Programming	Computer Science	04/08/2018

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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Udiyamaan Jansampark Pratibh Samman	Shiv Pratap Singh	Public Relation Society of India Jaipur Chapter	08/10/2018	Student
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Department of Physics	2
Department of Life Science	2
Department of ABST	2
Department of Psychology	1
Department of EAFM	2
Department of BADM	1
Department of Geography	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	3	5.86
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Economics and Financial Management	1
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Nil	Nil	Nil	Nil
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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Graphene oxide (GO) /reduced-GO and their sulphur composite flexible electrodes for Li-S battery	Prof. K. B. Sharma	Springer Nature Applied Sciences, XXX	2018	0	S.S Jain Subodh P.G College	Nil
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Graphene oxide (GO) /reduced-GO and their sulphur composite flexible electrodes for Li-S battery	Prof. K. B. Sharma	Springer Nature Applied Sciences, XXX	2018	9	Nil	S.S Jain Subodh P.G College
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	55	122	113	2
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Department of Botany / Chemistry	Soil Analysis in 'Soil Health Card Scheme'	Department of Agricultural, Government of Rajasthan	5000000
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Dr. Rajesh Yadav	Environment Impact	APTA International	0	22

(Department of Zoology)	Assessment for Industries and Mining	Private limited		
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIPUN Camp, Banipark	Rovers	3	79
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Future of Education : Challenges Activities	Dubai Education Conclave	Curtin University, Dubai	13
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Red Ribbon Club	Matra Shakti Foundation (Non-Government)	Swachh Bharat	3	100
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
International Youth Exchange Program in Russia	1	Ministry of Youth Affairs and Sports	9
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

Internship	Employability enhancement	Road Ahead Tech abhishek.roadaheadtech@gmail.com	11/02/2019	31/03/2019	180
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
National Entrepreneurship Network	01/04/2016	Development of Entrepreneurship Capabilities	60

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3500000	3455800

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Alice	Fully	Java V 6.0	2000

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	72858	9265124	10230	1114586	83088	10379710

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Rashmy Nair	Green Synthesis	https://136.232.111.214/exam/blogSearchController/pdf/8597CSyn.green20Synthesis.pdf	18/07/2018

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	375	11	375	26	3	25	75	45	0
Added	25	1	25	0	2	10	25	0	0
Total	400	12	400	26	5	35	100	45	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

45 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Zoom, Google Meet, Subodh Portal	https://www.youtube.com/channel/UCMYEdP_PxKcfZzu5a8tZPHg/videos , http://www.subodhpgcollege.com , http://136.232.11.214/Exams

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
435	433.7	35	34.78

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Physical Facilities: The maintenance and utilization of the College physical facilities is carried out by the College Physical Development Committee with the head of the institution (Principal) as the Convener. For maintenance of a clean campus environment, grade IV staffs are assigned to various jobs and duties - cleaning of classrooms, corridors, faculty room, toilets, office, library, College compound etc are done on regular basis. Skilled workers are hired for repair works relating to buildings, furniture, etc. **Laboratory:** There are 03 Research Labs and 46 UG/PG labs in the College, these are Physics, Chemistry, Mathematics, Zoology, Botany, Biotechnology, Microbiology, Geography, Psychology and Computer labs. All labs are well equipped. The College information and communication technology committee (ICTC) is responsible for maintaining the Computer lab. Short term computer courses are organized for students, teaching faculty and staff from time to time. The Psychology lab is maintained by Psychology department. The Research labs in respective departments maintained by departmental research Committees. **Library:** The Library Advisory Committee headed by the Principal is constituted to look into the smooth and efficient functioning of the Library. It also tackles issues relating to library facilities. There is a librarian with supporting

staff to help student and teaching faculties in searching and lending books in the library. There are 83,088 Text-books, 28,746 reference books, 256,451 e-books in the library. At the time of admission, students are issued digitized library cards which will be valid till their final semester. Internet facility is provided in the library and students can access the facility for availing e-resources and other web-based information. Photostat facility is also available in the library. These facilities can be availed on nominal payment with due permission from the librarian. The library is under CCTV surveillance. Sports complex (indoor and outdoor): The Sports Committee of the College is in-charge of the sports complex and equipment's. The College has a huge Cricket Ground, Basket Ball Court, Football Ground, Lawn Tennis Court, Badminton Court, Squash Facilities, Gymnasium, Table Tennis Court and Short Rifle Shooting Range. The College has group division for competition among the students and to showcase their talents. The committee supervises the Grounds man and Grade IV staffs assigned for ground, courts, indoor stadium maintenance and repair works.

Computers: The College information and communication technology committee (ICTC) is responsible for the maintenance of computers and smooth functioning of the network facilities in the College. They also look into the College website, up-gradation, biometric services, procurement of hardware and software and other items related to computers.

<http://www.subodhpgcollege.com/aboutus/naac/Policies/Systemsproce.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Need-cum-merit basis	688	6880000
Financial Support from Other Sources			
a) National	Sumedha Scholarship	102	714000
b) International	Nil	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Time Management Skills	03/09/2018	27	Department of Psychology, S. S. Jain Subodh P. G. College, Jaipur
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2018	Eklavya Scheme	245	668	52	39
2018	Lakshay ; Aim your Career	305	9418	852	1202
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Accenture	29	3	Baroda Gramin Bank	55	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	S. S. Jain Subodh P. G. College, Jaipur	Commerce	Tor Vergata, University of Rome	PG
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	10
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Quiz Competition by RRC	Inter College	100
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2018	Silver Medal, Arjun Award	International	1	Nil	18/003180	Rajat Chauhan
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council of the college is framed of the class representatives of all streams. These representatives are selected on the basis of the academic excellence and conduct of the student during college hours. They act as a link between the class students on one side and the teachers on the other. They place the student view and feedback on various matters like academics, discipline, co-curricular and extracurricular activities. They are active members of vivid clubs like Science Club, Commerce Club, Humanities Club, Feedback Committee, Green Club, Environment Club etc. Student council members present ideas, requests and feedback to the meetings about the functioning of the college and a democratic process is used to provide them a voice and make decisions in the formation of academic calendar. Students, who participate in student councils under the supervision of a teacher or administrator, learn about the democratic process, civic responsibility, leadership, problem solving and teamwork. The student council listens and considers the views, opinions and ideas of all students in the college. They extend support on a confidential basis for students with problem. They provide the management with information about the opinions of the student body and give feedback to the student from management. The student council members create a positive college atmosphere by providing students with a sense of ownership.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni are the brand ambassadors of any Institution reflecting its reputation and values. The college has a registered Alumni Association under the name "Subod Purva Chhatra Parishad". There are 3270 members in this Association. Every year a get-together of Alumni association is held which ends up with a meeting. In this meeting various important issues related to the Institution and the role of Alumni's in it are discussed. The membership of the Association is open to all former students of the college. The activities of the alumni association are: Organizing seminars, workshops and training programmes for teachers Interactive sessions with renowned entrepreneurs, senior academicians and well known personalities from all walks of life Campus placement drives by the Industrialist Alumni. Counseling regarding job avenues as and when required. Provide feedback and suggestions on curriculum design and infrastructure. College Alumni : The alumni relationship is not just a mere nostalgia of historic association with their alma-mater, but its much beyond that. An effective alumni relationship begins with providing a successful experience to the students and continues with the spread of same harmony and support from the passing out batches year by year.

5.4.2 – No. of registered Alumni:

3270

5.4.3 – Alumni contribution during the year (in Rupees) :

150000

5.4.4 – Meetings/activities organized by Alumni Association :

Annual Meeting: The Alumni association holds its annual meeting on regular basis. The general development report of the college is presented to them by the convener of Alumni Association Committee. The committee discusses various developmental aspects which could be applied for the benefits of the students and the college. Appraisal Meeting: The office bearers of Alumni association hold their appraisal meeting every year in the month of July. Various developmental works that had been taken up in the college is discussed during the annual meeting. Further to this, representative of college staff presents during the meeting discussed the road map for proposed developmental works and get the feedback on the same. Sponsorships are also provided by them to the college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practice 1: Decentralization - 1. Right from the President of the Management Committee to the Principal, staff and students, all the stakeholders have a role to play in building of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college. The Principal, Heads of the departments, teaching and non-teaching faculty along with student union members, class student representatives together concentrate on fostering the progress of institution by sharing the responsibilities and participate growth of institution and to act according to the aims and objectives of the Institution 2. Institution focuses on decentralization by intending equal opportunity to everyone with the spirit of inclusiveness. Equal roles to participate are the functioning of the Institution management which comprises of management committee, college governing council and various other committees. Each committee has been provided with specific functions that cater to the needs of institution for the ongoing progress and development. Every employee is encouraged to take up new challenges like the office staff and teaching staff are encouraged to take up higher studies, research projects, TQM measures like Kaizen, 5-S and Quality circles. 3. The staff is encouraged to take up multidimensional roles. Besides the conventional roles the staff is motivated to take up multiple roles as leaders in different areas of institutional development like health, extension work and overall development of students. 4. Faculty members are given representation in various committees and cells nominated by the Principal and the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. 5. For the development of students, various cells and clubs are established at college level. Students are empowered to play important role in different activities. Functioning of different roles and responsibilities at various clubs and committees for further reinforces decentralization 6. Non-teaching staffs also represents in the governing body and the IQAC. Suggestion of nonteaching staff are considered while framing policies or taking important decisions. Practice 2: Participative Management The institution promotes the culture of participative management at the strategic level, functional level and operational level. Strategic level-: The Principal, governing body, Teachers and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, code of conduct-discipline, grievance, support services, finance etc. Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee. Principal and faculty members are involved in joint research and have published papers Operational level: The Principal and faculty

members interact with government and external agencies faculty members maintain interactions with the concerned departments of affiliating University. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co-curricular and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Development of more smart class rooms, Use of more LCD and laptops. Extensive use of online resources. Teaching plans are based on an academic calendar. Special lectures are organised, featuring faculty members and other experts from different institutions. Soft copy of the lecture notes, question bank are forwarded to students through email. Addressing issues of individual student through additional classes for slow learners, Personal guidance to the needy students, Issues related to the course are resolved by mentoring the students. Inputs from IQAC, and various feedback mechanisms are considered for improving the Teaching-Learning. Symposium and Workshops are conducted.
Admission of Students	The college has a well-defined admission procedure. Process as defined in the guidelines of the government priority to merit-based admission under all categories. Three to four cut off' list of marks is displayed. There is separate provision for scholarships to students. Healthier conversation with students through counselling and discussions on the subjects and current issues.
Industry Interaction / Collaboration	MoUs signed with companies. Industrial visits to companies are organised to understand the real time scenario. Infosys Campus Connect programme to enrich faculty and students in the market trend. Orientation programmes and guest-lectures are conducted for the students by the Industry experts. Alumni placed in the reputed industries are invited for dialogue about industrial trend and need with the students. Entrepreneurship orientation activities are organized for the students.

Industry experts are invited for motivating students and provide practical knowledge. Strengthen campus placement and training facility by making more industry linkage. Students are promoted to work on real projects for industry.

Research and Development

Research and Development Cell is formed to promote Research and Development in the institute. The cell includes faculty, academicians and researchers. The cell meets once in a fortnight and delivers guidelines for quality improvement in R D. College motivates the faculty to undertake research projects in DST, DBT, AICTE, DRDO, Young Scientist Scheme etc. College motivates the faculty and students to file patents for the research work. The institute motivates the faculty to undertake research activities through Doctoral Programmes. The college encourages faculty members to present and publish research papers and attend conferences. Conducts more international level conference /seminars/workshops/symposium.

Examination and Evaluation

Examination is based on semester scheme. In each semester two CIAs were conducted to continuous evaluation of student's performance. Evaluation of answer sheets by external examiners. From the very beginning of every semester, students have been made aware of the pattern and changes and the evaluation based on attendance, internal tests and assignments before the end-of-semester examinations conducted by the institution. Moreover, the college encouraged faculty members to attend workshops for better understanding of the new systems of evaluation. Internal Assessment Question Paper with Bloom's Taxonomy (knowledge level) indication. Improvement test is conducted for students to motivate.

Curriculum Development

Being the autonomous body the institution has the freedom to upgrade the syllabus of various subjects according to the need and requirement of the development of the students. Timely upgradation of syllabus is done along with the inclusion of both latest curricular and co-curricular activities. Motivate students to participate in curricular and co-

curricular activities prescribed in their curriculum. Students need to follow a Code of Conduct including uniform. Maintain the record of the students in terms of attendance during classes and CIA and Semester end Examinations. Value Added Courses, Internships, and educational projects in related area/topic. Content beyond the Syllabus.

Library, ICT and Physical Infrastructure / Instrumentation

Fully automated Central Library having commendable number of books, Reference books, E-Books, Journals/E-Journals etc. New books/journals are purchased every year to update the library. Many rare books, separate reference for UG/PG and Research, ERP, browsing centres, computer labs, FIST labs and library. The college has demarcated classrooms for practically each department, a well - equipped gymnasium, staffrooms for faculty and students alike, water filters on every floor, and a cozy cafeteria cum common room for the use of students. For various cultural activities the college having the well-equipped auditorium. The campus includes a playground, where several sports activities take place.

Human Resource Management

The recruitment procedures, service rules and promotion policies are made transparent and employees are benefitted with CL, EL, VL, ML and EPF. Employee's salary is credited in the bank account directly. Orientation, Training and Awareness programmes are organised for the Teaching faculty, non-teaching staff and students on Capacity Building, Personality Development, Interpersonal Relationships and Life Skills. The Deans and Vice-Principals are in constant interaction with the Staff and students, harnessing the human resources of the college as required for the activities of the college. Faculty and students are felicitated for their academic achievements.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	With the aim to produce immediate information in finance and accounts i.e. "single click accounting". This section of college is partially e-governed. the college uses the Tally ERP 9.0 for the transparent functioning

of accounts department. The same software is used to generate various reports like consolidated day book, general day book and daily cash collection report. HRMS software is being used in connection with the salaries of substantive staff members. The institution maintains accounts using the Tally software. For financial transactions of the government and other organisations the PFMS software is also being used.

Student Admission and Support

The college has been carrying out the students admission procedure with the use of Smart College software. The online support for the same is provided by the institutions website developer. Classrooms are equipped with smart TVs, and ICT powers the learning process. Some departments have webpages of their own. Students of some departments are able to connect with their teachers online and interact or clarify academic issues with them. High-speed internet services provide seamless connectivity throughout the college campus Student admissions are implemented both on online and offline mode. Online links are developed so as to fulfill the need of student admission and support. Online links are used for online admission process. As the admission process is semi-online, admission forms are also provided. Student submits printouts and required documents at respected counters. The online process is also used for student support like issuing.

Examination

Indigenously designed and developed by a team of Programmers of the College. To generate seat numbers, hall-tickets, F.Y. results. To generate class wise roll call list for all classes students fee records. Print the exam seat number wise list. Seating arrangement for college/university exams.

Planning and Development

To use ICT in the process of planning college-events and activities, institute uses personal emails .Important notices and reports are also circulated via e-mails. E-governance is the integration of Information and Communication Technology in all the working processes of the system. It aims to minimize the manual efforts and improve the communication, create

transparent system, and to be cost and time effective. To facilitate the same college is using ERP system with Student, Examination, Finance Account. The colleges vision and mission statement is clearly uploaded on the institutional website. Further development plans and strategies are also to be displayed on the website as and when applicable. For all Governing Body meetings, the minutes and resolutions by circulation are sent by email to Governing Body members and also made available as hard copies. • Institute uses personal e-mails. Important notices and reports are also circulated via e-mails. • It aims to minimize the manual efforts and improve the communication, create transparent system, and to be cost and time effective • To facilitate the same, college is using software with students, examinations, finance account employee library modules.

Administration

The MIS software enables the college authorities to exercise full supervision over all the service modules in the office. The Principal is in touch with teaching and non-teaching staff members, as well as with GB members, through email. Notices and other kinds of administrative information are put up on the college website. The college office is fully automated and equipped with 24/7 internet connectivity. An intranet links the college office with the Principals office for online supervision. To achieve the target of Paperless IQAC , committee members of it started using Google facilities like - Google sheet: - For data collection from Various Departments, Google Docs: - To prepare notices and activity reports, Google Forms: - To prepare Feedback forms and get online feedbacks of Students, Parents, The college has Biometric attendance for teaching and non-teaching staff. The college campus is equipped with CCTV Cameras installed at various places of need. To surveillance on mobile by Principal, Hik- connect application is available and software is available for surveillance on computer for College Authorities. ICT has been introduced in the Administrative work. WhatsApp Group helps to provide the brief notices of

any event to be happened on college.
WhatsApp Groups are also used for awareness and of smooth functioning of the same.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Balram Tripathi	IGHTC	Indo-German workshop CSIR, Bhavnagar, Gujrat	6000
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	National Conference on Transformation of India: Opportunities and Challenges	Nil	17/09/2018	18/09/2018	237	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Principles and Practices of Effective Students Assessment	1	24/08/2018	25/08/2018	2
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
245	42	48	43

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The College has Health Centre for teaching staff. Time to time the college conducts awareness seminars on socially and health relevant issues. Medical Allowance is given to employees and Group Insurance Scheme is also available for all employees. The college has a special quota for wards of employees in admissions. A well maintained pantry facility available in the staff room.</p>	<p>The College has Health Centre for non-teaching staff. Time to time the college conducts awareness seminars on socially and health relevant issues. Medical Allowance is given to employees and Group Insurance Scheme is also available for all employees. The college has a special quota for wards of employees in admissions.</p>	<p>Time to Time College organized remedial classes and career counselling classes for students. Scholarships are given to meritorious and needy students. Financial support provided to students for their excellent performance in sports. Insurance is taken for all students.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College maintains a proper mechanism for internal and external audit. Audit is performed in three tire manner in which internal, statutory and Government departmental audit take place. Internal Auditing: College Administration is responsible for the preparation of financial statements that give true and fair view of the financial position. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements. Firstly, the college has a designated college auditor, appointed by the management who checks all accounts quarterly. During internal auditing, the complete accounts are checked intensely. The auditor is responsible for the following:

- Checking of individual Voucher
- Entries according to the proper heads decided during budget heads
- Receipts and payments made during the session
- Expenditure statement verification
- Verification of Bank Reconciliation
- Budget heads posting
- Income- Expenditure statements' verification
- Matching of Fee receipts with actual admission
- Liabilities checking that include TDS, ESI, PF etc.

After this level of auditing an 'Internal Audit Report' is generated that is submitted to the CA firm who is further responsible for statutory auditing. Statutory Auditing: In Addition to the internal auditing, towards the end of every financial year, Subodh Shiksha Samiti also appoints a certified Chartered Accountant for re-checking the final accounts i.e., Statutory Auditing. The responsibility of the auditors at this stage is to express an opinion on the financial statements after conducting the audit. They conduct the audit in accordance with the standards on auditing issued by the Institute of Chartered Accountant of India. For following those rules, it is necessary that the firm has to comply with ethical requirements and perform the audit honestly to obtain reasonable assurance about whether the financial statements are free from material misstatements. To achieve this, the CA firm takes internal Audit report and performs the following

- Intensive checking of Trial Balance Sheet
- Matching of Income Expenditure statements
- Assessment of Balance Sheet

Government Departmental Audit Audited final reports are then sent for Government Audit. All the accounts have been verified till 2012 by the Government after that the records are pending for the approval. The college attaches a lot of importance to the maintenance of proper accounts. This is

reflected in the organization of audit and accounts department. College administration personally ensures that auditing happens smoothly and timely.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	3200000	Conference / Workshop etc.
View File		

6.4.3 – Total corpus fund generated

3350000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Management-Subodh	Yes	IQAC-Subodh
Administrative	Yes	Management-Subodh	Yes	IQAC-Subodh

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>1. Regular parent -teacher meet to discuss about the educational progress of the students. 2. Suggestions regarding academic and administrative reforms are heartily welcomed and implemented. 3. Parents are always extent their supportive Hands.</p>

6.5.3 – Development programmes for support staff (at least three)

<p>The College sees to it that their support staffs, who form an integral part of the college family are well catered to. To nurture and retain talent the college authority supports the staff in Following ways- 1. Refresher course and orientation course. 2. Research orientated publication and seminar. 3. One day in a week allotted for self-study.</p>

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>1. The colleges IQAC was reconstituted, and the different members of the newly constituted group were given responsibilities relating to the preparation of data related to the 07 different criteria under which each AQAR in the current cycle would be prepared. 2. In a bid to cater more proactively to its student population, our college has built a G4 newbuilding with ample and spacious classrooms, with each floor possessing separate rest roomsand water purifiers. The Building also houses a state of the art Library on the ground floor, beside which a beautiful Cafeteria cum common room for the students has come up. 3. The Building also has a modern gymnasium for students and staff alike, along with a separate staffroom for its faculty members. 4. Teachers are encouraged to engage themselves in various research orientedactivities. 5. Initiative has been taken to open New courses i.e., sciencegroup. 6. Whole administrative process has been Computerized.</p>

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
----------------------------------------	-----

b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on Prevention of Sexual Harassment at Workplace	01/06/2018	10/08/2018	10/08/2018	153
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
National Conference on 'Strengthening Society through Gender Equality and Protection of Child Rights	11/01/2019	12/01/2019	117	324

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>1. The campus lights have been replaced by LED lights to reduce energy consumption. 2. Earth Leakage Circuit Breakers (ELCB) are installed at various locations in the campus to prevent any leakage. Sleep mode of computers and monitors have been activated to save electricity. 3. Limited access to lift and elevators especially for physically challenged students and staff members reduces energy consumption. 4. Single switch boards have been installed in every class room whereby all lights and fans can be switched off by single switch. 5. Science day and various competitions are organized on the theme based on Energy saving conservations. Energy Renewable: 1. Installation of Solar plants of 40 kilowatts fulfill about 12 of the energy requirements of the college. 2. Solar power plant on the roof of campus to reduce carbon footprint. 3. Solar water heaters have been installed in girls hostel. 4. Installation of solar lights in the college campus.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	11
Provision for lift	Yes	11
Ramp/Rails	Yes	11

Braille Software/facilities	No	Nil
Rest Rooms	Yes	8
Scribes for examination	Yes	15
Special skill development for differently abled students	Yes	9
Any other similar facility	Yes	9

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	21/06/2018	1	Healthy Lifestyle	Improvement of Mental Physical Health	275

[View File](#)

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
College Handbook	31/07/2017	The college hand book is a document which describes all the rules and regulations related to stakeholders of the institution. All the information pertaining to administration, examination, evaluation, staff, grievance handling are included in this. The employee's related issues like appointment, salary scale, promotion, etc are also described in detail.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day Celebration	21/06/2018	21/06/2018	560

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Energy conservation through use of solar energy.
2. Use of renewable energy.
3. Water harvesting system to optimize the use .
4. Carbon neutrality.
5. Plantation
6. Hazardous waste management
7. E-waste management.
8. Green club

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Practice 1: Empowering Women: Laying Foundations for Better Society

Context:-There is an alarming rise in violence against women. Awareness is often a key to resolve social problems. College has found in its various academic and social interactions that most of the time a woman who is suffering gender discrimination or violence is not aware of her rights and also the procedure for justice. No society can claim itself to be developed if half its population is women, who is suffering. It is our primary duty to uphold the values of equality, liberty, justice and fraternity enshrined in our constitution. **Practice:-**The core values enshrined in making of Subodh College is committed to the cause of gender equality and the institute has been undertaking several programs towards this. Academic disclosures, awareness and action oriented program on promoting gender equality are regular part of our Institute. **Evidence of Success for community responsibility:** Large number of student involvement in all the campaigns and drive gives us a hope that we are able to teach are students the value based ethics and their responsibility towards society. Many students express their feelings of relatedness with the society. They feel that they have found their life's goal in serving the underprivileged society give them satisfaction. **Evidence of success for empowering women:** The large number of students participating in various programs and campaigns is encouraging. "Ansuni Andekhi" is providing a platform to voice opinion and problems faced by many students and solution are provided through counselling in many cases. Few success stories are:

- The Women Cell and Anti Sexual Harassment at Workplace Cell organize workshops on Gender Equality and Safety on regular basis.
- College regularly conducts Gender Safety Audit of its campus to see that girls in campus are feeling safe and secure.
- Legal Awareness lectures are organized to sensitize students and faculty members towards Women Rights.
- The college is associated with 'All India Welfare Society an organization working for girl child welfare. It has conducted several programs on Beti Bachao Beti Padhao, an initiative of Prime Minister of India.
- The college has floated its blog called Ansuni Andekhi" which encourages students and faculty members to share their views and opinion in form of weekly discussions.

Practice 2: Infrastructural Facilities

Background :- To provide best infrastructure to the students in affordable manner so that gaining knowledge becomes easy and accessible to them. Students are provided with best amenities like hassle-free parking, security, potable drinking water, canteen, digital class rooms with proper ventilation and sanitization are some of the infrastructural facilities which are provided to students and staff members **Design :-** 10 acres of lush green campus in the heart of city with about 2,50,000 sq. ft. build up area. Three ultra-modern seminar halls with audio-visual facilities, LCD projector and a seating capacity of 250/350/400 respectively and an open ground with a capacity of more than 1500 spectators. More than 146 big size rooms, fully ventilated on 5 well-constructed fully furnished floors with state-of-the-art architecture and glimpses of Rajasthani folk art and culture. In addition to it, 16 staff rooms spread on five floors to monitor activities. Well-developed library having more than 1,11,834 Books in Central Library, 159 Journals, 87 Magazines, more than 2,56,451 E-books, and 7,067 E-journals, Open Public Access Catalogue facility and Departmental Libraries in each department. Medical room equipped with all first aid facility for emergency cases. Besides for any emergency medical officials and paramedical staff are also available. Centralized Announcement System to communicate the message in convenient mode. The institute has a well-

equipped gymnasium equipped with Treadmill, Elliptical, Exercise Bike, Exercise Station (7 Station), Exercise Benches (Super Bench, Incline Bench, Flat, Preacher, Plain, Ab Bench), Dumbbells (500 Kg set), Weigh Plates, Racks, Accessories (Stepper, Gym Ball, Battle Rope, Latex Power Band Set, Gym Handle), Boxing Gloves Bag etc. for maintaining the physical fitness and an exercise room with trained instructor. Indoor stadium (12500 sq. ft.) provides A-class indoor games facility for Short rifle shooting range, Badminton, Table Tennis, Basket Ball, with Carrom and Chess room. The institute has developed playground as stadium with sitting capacity of 2000 spectators. Appointment of different coaches for specific games to prepare students for National and International tournaments. Key Features:- Use of LED lights for energy saving, Single Switch Boards, Earth Leakage Circuit Breaker, and Solar Plant of 40 KW in the Campus and solar water heater at girls hostel. Institute also has rain water harvesting, various efforts for carbon neutrality like plantation. The institute has a tobacco free campus. Bird's eye view from any section of the college campus as well as 130 CCTV cameras are installed to maintain the discipline and monitor the student's activities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.subodhpgcollege.com/IOAC/bestpractice/2018-2019.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3 Institutional Distinctiveness

<http://www.subodhpgcollege.com/IOAC/Institutional-Distinctiveness/2018-2019.pdf>

The college since its inception has nurtured innovation best management and administrative practices. Following are major achievements of the institution due to dedicated and hardworking staff members and students: 1) DBT STAR Status under the DBT Star Scheme (2019), Department of Biotechnology, Govt. of India, Strengthening Teaching and Research Components of UG Programs. 2) Mentor Institution, Paramarsh UGC Scheme (2019) for Mentoring NAAC Accreditation Aspirant Institutions to Promote Quality in Higher Education. 3) Recipient of 'Best N.S.S. Unit' award (2017) by the Honorable President Sh. Ram Nath Kovind. 4) NAAC Reaccreditation (Third Cycle) 2017 with 'A' (CGPA of 3.82), (Second Cycle) 2011 with 'A' (CGPA of 3.72), (First Cycle) 2004 'A' Grade with 89.10 Percentile Score. 5) Recognition under 2(f) and 12 (B) of UGC Act. 6) "College of Excellence" by UGC in 2014 (One out of 15 Colleges. 7) "College with Potential for Excellence" by UGC twice (2004-2009). 8) Declared as "Model College" by Government of Rajasthan (2007) 9) Autonomous Status since 2013. 10) Grant of Minority Institutional Status by Government of Rajasthan (2015). 11) Affiliated to UOR, Jaipur, RTU, Kota, and RILDS University, Jaipur. Learning Outcome based Practices 1) Institution is managed and administered by Pride Alumnus, Principal Prof. K. B. Sharma and management committee members. 2) Formulation of Governing Council, Finance Committee, Academic Council and BOS and Secrecy Cell. 3) Through Autonomous Status, adoption of innovation and testing for quantum and quality of learning can be assessed scientifically for verifying the level of learner's acquisition of knowledge, competencies and skills. 4) Incorporation of research projects, compulsory paper of mental ability and reasoning, inclusion of topics with competitive exams syllabi, specialization through Honours courses, industrial projects, internships, RS-CIT, ELSTP Programs, Matrix and many diploma and certificate courses. 5) Excellence in learning outcomes through EUREKA, MATRIX, and ANUSANDHAN, MOU's with International organization. 6) 46 Laboratories(UG/PG), 03 Research labs, 1 Soil Lab and language lab, 1,11,834 books in Central Library, 159 Journals, 87 Magazines, more than 256,451 E-books, and 7,067 E-journals, Open Public Access

Catalogue facility, and Departmental Libraries. 7) Formulation of research committee, consistent encouragement, and financial rewards for enhancement of research activities and Best Teacher Award Scheme and publication of 3 Research Journals. 8) 9 major and 28 minor research projects completed and Research Grants and funds received from DST FIST (90 Lakhs), CPE /CE (366 Lakhs), IUAC/ICSSR/UGC/Govt./BRNS (100 Lakhs), College Research Funds: 30 Lakhs 9) More than 1100 research papers and 39 Faculty members acted as the resource persons at national and International level and many faculties are engaged in consultancy services. 10) Engaged in Fostering Community Responsibility (N.S.S., N.C.C., Rovers and Rangers) and Skill Development Program (FDP, National International Conferences, Work Shop, Guest Lectures). 11) College Management Committee provides scholarship to players, need-cum-merit basis, deprived of earned parents and staff ward, State Scholarship National Scholarships and other Scholarships. 12) Students are encouraged to take up add on courses through various MOOC (Massive Open Online Course) sites like edx, coursera etc.

Provide the weblink of the institution

<http://www.subodhpgcollege.com/IQAC/Institutional-Distinctiveness/2018-2019.pdf>

8.Future Plans of Actions for Next Academic Year

- To establish interactions or collaborations with reputed industries and organizations.
- Provide better opportunities for our faculties and students to engage in professional consultancy services to the government as well as industrial sectors.
- Patenting the innovative research work carried out in the department
- To establish 'Nature Club'
- A training centre to develop awareness about environmental degradation as well as danger and cruelty to animals
- Establish proactive and collaborative approach to enhance the departmental profile
- Enrichment of Botanical garden
- Organizing more campus placement programs for the Graduate students
- Faculty members apply to bring research projects from UGC, DST, BRNS and other national and international funding agencies in all domain.
- The department maintained to organize National Science Day (NSD) program every year in the month of February in order to commemorate the invention of the Raman Effect
- To establish a world class laboratory with all the facilities for Research in Science labs
- To establish consultancy services for various agencies (Government and nongovernment) for various environmental issues
- To start short term courses, projects and programs
- To sign MoU with National and International Environmental Department Agencies
- There is a plan to introduce a course on Personality Development and Communication Skills in the curriculum at P.G level to enhance the employability skills of our students.
- o Enhance Library Facilities by further Digitization.
- o Procuring latest Hardware/software/infrastructure facilities.
- Plan Annual Commerce Management National level Fest-Ventura as a regular feature
- Plan to start up courses in TALLY, MS Excel and ERP
- Conducting more guest lectures and inviting expertise from the corporate industry.
- To inculcate the values of higher education in minds of students.
- PPT technique is to be adopted thoroughly.
- Focus on job oriented courses to meet the enhanced demand of qualified workforce
- Procurement of GIS MATLAB Software for higher studies
- Student exchange programme with Foreign Universities
- Periodic review of the curriculum as per the changing demands of the industry and the needs of the students
- Made an effort to increase the number of extension activities with more units
- An increase of Sports facilities in the Campus
- More Students to be trained for the International Representation