

S.S. JAIN SUBODH P.G. COLLEGE JAIPUR

Autonomous

(Affiliated to the University of Rajasthan, Jaipur)

Re-accredited with A++ Grade (3.82 CGPA-Highest in the Country) by NAAC-UGC

NIRF Ranked Institution

Awarded status of "College of Excellence" by UGC

Awarded "Star Status" by DBT, Govt. of India



Ref.: _____

Date: 24/08/2021

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

An internal meeting of IQAC was held in Room No.105 on August 24, 2021 at 01:30 pm.

The following members were present in the meeting:

S.No.	Name
1.	Prof. K. B. Sharma
2.	Prof. Manish Kaushik
3.	Shri R.C.Jain
4.	Dr. Vikram Jain
5.	Dr. Sonal Bordia Jain
6.	Dr. Richa Sharma
7.	Dr Shailesh Mathur
8.	Dr Vandana Srivastava
9.	Dr. Farah Deebea
10.	Dr. Swati Tiwari
11.	Dr. Shipra Sharma
12.	Dr. Ajay Esha
13.	Dr. Pooja Nahar
14.	Shri Brijendra Singh Bisht
15.	Dr. R.L. Meena
16.	Ishan Kothari

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Agenda

1. Review of minutes of last IQAC Meeting and subsequent action taken
2. Discussion on the student's performance post covid.
3. Discussion on the increasing importance and use of ICT in teaching, evaluation and administrative processes.
4. Review of the outcomes of the programmes and activities conducted by IQAC throughout the session.
5. Any other point with the permission from the chair
 - The minutes of the last meeting were read out by the coordinator Dr. Manish Kaushik with the permission of Chairman Prof. K. B. Sharma which was approved by all.
 - The coordinator read out the action taken report of the last meeting and discussed the outcomes of the events organized by the IQAC and got approval by the chairman and other members.
 - The chairman praised the faculty members for utilizing the lockdown period productively by doing online courses /orientation /FDPs/Refresher courses.
 - Dr. Manish Kaushik, Coordinator, IQAC presented initiatives taken by IQAC for quality sustenance and quality enhancement. The initiatives taken for developing standard formats and procedures were discussed during the meeting.
 - All the above initiatives and formats prepared by IQAC were resolved and approved by the committee.
 - Further, it was decided that committee comprising internal IQAC members will be responsible for monitoring and collecting feedback from the departments regarding student performance and results in the times after COVID and invite suggestions.
 - Suggestions were invited from the members regarding the CIA exams and duration of semester exams.
 - He also communicated about the successful conduction of a one-day National Webinar on "Ecosystem Restoration: Challenges and Opportunities for India" which was organized on June 5, 2021.
 - Dr. Manish Kaushik gave information about the successful conduction of International Webinar on "Yoga as a Health & Career Tool" on the occasion of World Yoga Day, which was organized on June 21, 2021.
 - The discussion was followed by the information about the successful conduction of 4 Short-Term Training Programs on "Character Building through Moral Values and Ethics", sponsored by AICTE under AQIS in online mode.
 - The chairman expressed satisfaction over the fact that the college had easily adopted to the hybrid mode of functioning and that the pandemic has led to more inclusion of ICT in

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teaching, evaluation and administrative process. He further added that the successful admission drive is the proof of this.

- Dr. Manish Kaushik also gave information about the successful conduction of International E-Conference on Echoes of COVID-19 on "Human Health: Present and Future Therapeutic Landscape" held on August 8, 2021.
- The coordinator also apprised the members about the successful conduction of National Webinar on "HIV/AIDS: Stigma and Discrimination" held on August 21, 2021.
- Dr. Manish Kaushik informed about the successful conduction of a National Conference on "Upcoming Trends in Intellectual Property Rights: Challenges and Perspectives" held on October, 8, 2021 He invited suggestions for organizing this conference as it was being organized on a last platform post COVID.
- These details were followed by the details of the successful conduction of an International Webinar on Prevalence of HIV in Blood Donors with Tuberculosis Risk Assessment to be organized on September 3, 2021.
- Dr. Manish Kaushik put emphasis on increasing the use of ICT in teaching, evaluation and administrative process as Technology can help teachers assess their students' learning as well as their performance in the classroom.

At the end of the meeting Dr. Manish Kaushik summarized the meeting and proposed the vote of thanks.

(Dr. Manish Kaushik)
Coordinator

S.S. Jain Subodh P.G. College, Jaipur
Internal Quality Assurance Cell (IQAC)
Attendance Sheet

Date: August 24, 2021

Time: 01:30 p.m.

Venue: Room No.105

S.No	Name	Designation	Position	Signature
1.	Prof. K. B. Sharma	Principal	Chairman	<i>KB</i>
2.	Prof. Manish Kaushik	Professor	Coordinator	<i>M Kaushik</i>
3.	Shri R.C. Jain	Management Representative	Member	<i>R.C. Jain</i>
4.	Shri Vinod Lodha	Alumnus and Management Representative	Member	—
5.	Dr. Vikram Jain	Associate Professor	Member	<i>Vikram Jain</i>
6.	Dr. Sonal Bordia Jain	Associate Professor	Member	<i>Sonal Bordia Jain</i>
7.	Dr. Richa Sharma	Associate Professor	Member	<i>Richa Sharma</i>
8.	Dr. Shailesh Mathur	Associate Professor	Member	<i>Shailesh Mathur</i>
9.	Dr. Vandana Srivastava	Assistant Professor	Member	<i>Vandana Srivastava</i>
10.	Dr. Farah Deeba	Assistant Professor	Member	<i>Farah Deeba</i>
11.	Dr. Swati Tiwari	Assistant Professor	Member	<i>Swati Tiwari</i>
12.	Dr. Shipra Sharma	Assistant Professor	Member	<i>Shipra Sharma</i>
13.	Dr. Ajay Esha	Assistant Professor	Member	<i>Ajay Esha</i>
14.	Dr. Radhika Goyal	Assistant Professor	Member	—
15.	Dr. Pooja Nahar.	Assistant Professor	Member	<i>Pooja Nahar</i>
16.	Shri Ram Chandra Chaudhary	Alumnus	Member	—
17.	Shri Brijendra Singh Bisht	Office administrative staff	Member	<i>Brijendra Singh Bisht</i>
18.	Dr. R.L. Meena	Employer Member	Member	<i>R.L. Meena</i>
19.	Shri S.K. Sharma	Industrialist	Member	—
20.	Ishan Kothari	Student Representative	Member	<i>Ishan Kothari</i>
21.	Khushi Suroliya	Student Representative	Member	—

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Date: 03/03/2022

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

An internal meeting of IQAC was held in IQAC Room on March 3, 2022 at 02:00 p.m.

The following members were present in the meeting:

S.No.	Name
1.	Prof. K. B. Sharma
2.	Prof. Manish Kaushik
3.	Shri Vinod Lodha
4.	Dr. Vikram Jain
5.	Dr. Sonal Bordia Jain
6.	Dr. Richa Sharma
7.	Dr. Shailesh Mathur
8.	Dr. Farah Deeba
9.	Dr. Swati Tiwari
10.	Dr. Shipra Sharma
11.	Dr. Ajay Esha
12.	Dr. Radhika Goyal
13.	Dr. Pooja Nahar
14.	Shri Brijendra Singh Bisht
15.	Shri S.K. Sharma
16.	Khushi Suroliya

Agenda

1. Review of minutes of last IQAC Meeting and subsequent action taken.
2. Discussion on Final draft of the AQAR report (2018-19) and (2019-20) to be submitted in March 2022.
3. Promotion of research and innovation in the institute.
4. Discussion about suggestions given in Academic Council Meeting.
5. Any other point with the permission from the chair.
 - The minutes of the last meeting were read out by the IQAC coordinator, Dr. Manish Kaushik with the permission of Chairperson Prof. K. B. Sharma which were approved by all.
 - The final draft of the AQAR report was presented to the chairman and the committee members for their information, suggestions and inputs.
 - The draft of AQAR report was unanimously approved by everyone.

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Date: 02/03/2022

- Dr. Manish Kaushik, the IQAC coordinator apprised the members about the successful conduction of one International Webinar, two International Conferences, one National Conference, 11 National workshops, few guest lectures and various other training activities organized by IQAC. The chairman and the members discussed the outcomes of all these programmes and the chairman appreciated the efforts of the whole team and invited suggestions for more such programmes to enhance teaching learning outcomes.
- The coordinator informed about the upcoming International Conference on "Gender Equality & Women's Rights" to be organised on March 8, 2022.
- Discussions about the progress in the preparations of the conference were held and roles and responsibilities of faculty during the event were also decided.
- In order to develop innovation ecosystem in the institute Dr. Sonal Jain and Dr. Vikram proposed for more Workshops to be conducted on Startup Ideas so that new budding entrepreneurs could get the information and the path to move further in the right direction. The entrepreneurship and start up cell could take the initiative.
- Dr. Shailesh Mathur proposed that all the committees and cells should organize at least one event/activity per semester so that a more vibrant teaching learning environment is created in the college. Co-curricular and extracurricular activities are also a must for holistic development of the students.
- He also said that the departments should review their syllabus and if the need be they can modify the syllabus and get it approved through the BOS before the beginning of the new session.
- Dr. Kaushik also discussed the ways to promote research and development in the institute. It was also decided to prepare policy document of providing incentives to faculty members for their contribution in research through research publications and projects.
- Dr. Manish Kaushik also informed that the Academic Council unanimously approved the new courses B. Sc. (Zoology Hons), B.Sc. (Botany Hons) and B.A. (History Hons) to be introduced at Undergraduate level.

The meeting ended with the note by the chairman on the importance of hard work and dedication for the development of the college.

Dr. Kaushik





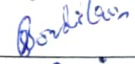
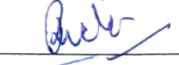


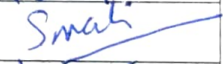
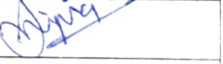


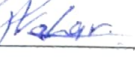
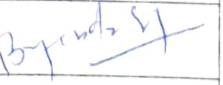

(Dr. Manish Kaushik)
Coordinator

S.S. Jain Subodh P.G. College, Jaipur
Internal Quality Assurance Cell (IQAC)
Attendance Sheet

Date: March 3, 2022

Time: 02:00 p.m.

Venue: IQAC Room

S.No	Name	Designation	Position	Signature
1.	Prof. K. B. Sharma	Principal	Chairman	
2.	Prof. Manish Kaushik	Professor	Coordinator	
3.	Shri R.C. Jain	Management Representative	Member	—
4.	Shri Vinod Lodha	Alumnus and Management Representative	Member	
5.	Dr. Vikram Jain	Associate Professor	Member	
6.	Dr. Sonal Bordia Jain	Associate Professor	Member	
7.	Dr. Richa Sharma	Associate Professor	Member	
8.	Dr. Shailesh Mathur	Associate Professor	Member	
9.	Dr. Vandana Srivastava	Assistant Professor	Member	—
10.	Dr. Farah Deeba	Assistant Professor	Member	
11.	Dr. Swati Tiwari	Assistant Professor	Member	
12.	Dr. Shipra Sharma	Assistant Professor	Member	
13.	Dr. Ajay Esha	Assistant Professor	Member	
14.	Dr. Radhika Goyal	Assistant Professor	Member	
15.	Dr. Pooja Nahar.	Assistant Professor	Member	
16.	Shri Ram Chandra Chaudhary	Alumnus	Member	—
17.	Shri Brijendra Singh Bisht	Office administrative staff	Member	
18.	Dr. R.L. Meena	Employer Member	Member	—
19.	Shri S.K. Sharma	Industrialist	Member	
20.	Ishan Kothari	Student Representative	Member	—
21.	KhushiSuroliya	Student Representative	Member	