

S.S. JAIN SUBODH P.G. COLLEGE JAIPUR

Autonomous

(Affiliated to the University of Rajasthan, Jaipur)

Re-accredited with A++ Grade (3.82 CGPA-Highest in the Country) by NAAC-UGC

NIRF Ranked Institution

Awarded status of "College of Excellence" by UGC

Awarded "Star Status" by DBT, Govt. of India



Ref.: _____

Date: 25/08/2022

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

An internal meeting of IQAC was held in Room No. 105 on August 25, 2022 at 01:30 p.m.

The following members were present in the meeting:

1. Prof. K. B. Sharma – Chairman
2. Dr. Manish Kaushik – Coordinator
3. Shri. Anil Gokhroo
4. Dr. Vikram Jain
5. Dr. Sonal Bordia Jain
6. Dr. Richa Sharma
7. Dr. Shailesh Mathur
8. Dr. Vandana Srivastava
9. Dr. Farha Deebea
10. Dr. Shipra Sharma
11. Dr. Ajay Esha
12. Dr. Pooja Nahar
13. Shri Rajesh Kernal
14. Shri Brajindra Singh Bist
15. Shri Subhash Gupta
16. Shivam Bajod

Agenda

1. Review of minutes of last IQAC Meeting and subsequent actions taken.
2. Report of the actions taken and activities planned according to the discussions done in the earlier meeting.
3. Innovations in teaching learning process.
4. Strategical Measures to be taken regarding conduction of the classes in the upcoming session.
5. Any other point with the permission of the chair



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Ref.: _____

Date: 25/02/2022

- The minutes of the last meeting were read out by the coordinator Dr. Manish Kaushik with the permission of Chairperson Prof. K. B. Sharma and were approved by all.
- The coordinator read out the action taken report of the previous meeting which was appreciated by the chairman and all the other members.
- The chairman informed about the AQAR submission in March 2022.
- Dr. Kaushik gave information about the successful conduction of International Conference on "Gender Equality & Women's Rights" held on March 8, 2022 in which there were appreciable registrations and also discussed the outcomes of the programme that were very fruitful and beneficial for the participants.
- Dr. Manish Kaushik suggested that innovative learning is a way of learning that should focus on the students and their needs. He appreciated the efforts made in modifying the syllabus as per current trends by the departments.
- He asserted that the Innovative learning should cater to the development of the vision, learning pedagogy, policies, facilities and resources, curriculum, teachers, community and assessment.
- Discussions were held on the conduction of classes in the new session. Dr. Richa Sharma suggested that besides the self-check on punctuality a team of faculty members may be formed to take rounds at each floor in their free time to keep a check on discipline.
- The chairman appreciated the role of IQAC in the successful conduction of the Academic and Administrative Audit 2022-23.

The meeting came to an end with the note that the conduction of classes should be done at the best level and syllabus should be completed well in time. The coordinator gave the vote of thanks to all.

Manish Kaushik

(Dr. Manish Kaushik)

Coordinator

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S.S. Jain Subodh P.G. College, Jaipur
Internal Quality Assurance Cell (IQAC)
Attendance Sheet

Date: August 25, 2022

Time: 1:30 pm

Venue: Room No.105

S.No.	Name	Designation	Position	Signature
1.	Prof. K. B. Sharma	Principal	Chairman	KBS
2.	Dr. Manish Kaushik	Professor	Coordinator	M Kaushik
3.	Shri Anil Gokhroo	Management Representative	Member	AG
4.	Shri Vinay Daga	Alumnus and Management Representative	Member	—
5.	Dr. Vikram Jain	Associate Professor	Member	V Jain
6.	Dr. Sonal Bordia Jain	Associate Professor	Member	Bordia Jain
7.	Dr. Richa Sharma	Associate Professor	Member	Richa
8.	Dr. Shailesh Mathur	Associate Professor	Member	Mathur
9.	Dr. Vandana Srivastava	Assistant Professor	Member	Vandana
10.	Dr. Farah Deebea	Assistant Professor	Member	Farah
11.	Dr. Swati Tiwari	Assistant Professor	Member	—
12.	Dr. Shipra Sharma	Assistant Professor	Member	Shipra
13.	Dr. Ajay Esha	Assistant Professor	Member	AJ
14.	Dr. Radhika Goyal	Assistant Professor	Member	—
15.	Dr. Pooja Nahar	Assistant Professor	Member	Pooja
16.	Shri Rajesh Kernal	Alumnus	Member	Rajesh
17.	Shri Brajindra Singh Bist	Office Administrative Staff	Member	Brajendra
18.	Mr. Lokendra Agarwal	Employer Member	Member	—
19.	Shri Subhash Gupta	Industrialist	Member	Subhash
20.	Shivam Bajod	Student Representative	Member	Shivam
21.	Khushi Saroliya	Student Representative	Member	—

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Ref.: _____

Date: 23/12/2022

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

An internal meeting of IQAC was held in IQAC Room on December 23, 2022 at 12:30 p.m.

The following members were present in the meeting:

1. Prof. K. B. Sharma – Chairman
2. Dr. Manish Kaushik – Coordinator
3. Shri Vinay Daga
4. Dr. Vikram Jain
5. Dr. Richa Sharma
6. Dr. Shailesh Mathur
7. Dr. Vandana Srivastava
8. Dr. Farah Deebe
9. Dr. Swati Tiwari
10. Dr. Shipra Sharma
11. Dr. Ajay Esha
12. Dr. Radhika Goyal
13. Shri Rajesh Kernal
14. Shri Brajindra Singh Bist
15. Shri Lokendra Agarwal
16. Khushi Saroliya
17. Shri Rajesh Kernal

Agenda

1. Review of minutes of last IQAC Meeting and subsequent actions taken.
 2. Review of the AQAR to be submitted in September 2022 and suggestions.
 3. Reporting the actions taken and activities planned according to the discussions done in the earlier meeting.
 4. Review the preparations for fourth cycle of NAAC Accreditation.
 5. Any other point with the permission from the chair.
- The minutes of the last meeting were read out by the IQAC coordinator, Dr. Manish Kaushik with the permission of chairperson Prof. K. B. Sharma.
 - The coordinator read out the action taken report of the previous meeting and received appreciation and approval of the chairperson and all the members.
 - A detailed presentation of the AQAR submitted in 2022, was given by the IQAC coordinator in which he highlighted the key outcomes, achievements, and areas of concern.

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- Discussion was made among the members about the outcomes and effectiveness of various initiatives. The chairman identified the areas where objectives were not met and where performance could be enhanced.
- Feedback and suggestions were invited for improvement in the next AQAR report.
- Dr. Manish Kaushik, the IQAC coordinator gave the information about the successful conduction of three International Conferences, one National Conference, 12 National workshops, few guest lectures and various other training activities.
- Dr. Kaushik informed about the successful conduction of the International Conference on the Literary Legacy of Booker Prize Winners that was organized by ELT@I Jaipur Chapter, in collaboration with the college. He also discussed the outcomes of the conference.
- The coordinator apprised the members about the successful conduction of the International Conference on "Artificial Intelligence-from Science Fiction to Reality".
- He explained in detail the outcomes of one-day International Conference on "Introduction to Oracle Cloud Infrastructure, Certification Path and Career Opportunities" that was organized in collaboration with ICT Academy.
- Dr. Shailesh Mathur informed about successful conduction of the National Conference on "Startup Ideas" organized in collaboration with ICT Academy and discussed its fruitful outcomes with the members. She also informed about 12 National Workshops held in various departments.
- According to the next agenda of the meeting, the coordinator initiated the discussion to review the preparations for fourth cycle of NAAC Accreditation. As a review process the seven criteria were discussed for the upliftment of the college.
- The Curricular Aspects of the Academic programs as per the criteria of NAAC were discussed and the suggestions were given to improvise it according to the industry demands.
- The suggestions were invited for initiating NEP 2020, value added courses and some innovative processes that can be adopted by the institution in teaching, learning and evaluation so as to create a positive impact on the functioning of the institution.
- The chairman informed about the increase in infrastructure facilities and library facilities as Learning Resources.
- The student support services and its progression offered by the college, the improvised strategies adopted by the Institution for Academic and Infrastructure developments (Governance, Leadership and Management) were also discussed and some suggestions were given to further enhance it.
- The best practices taken up by the institution during this academic year which have created a positive impact on the functioning of the Institution were also mentioned by the coordinator

The meeting ended with the note that all should work hard for the development of students.


(Dr. Manish Kaushik)
Coordinator

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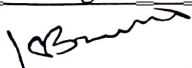

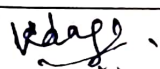
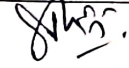
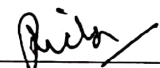
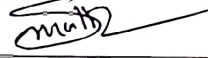
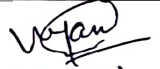
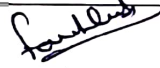
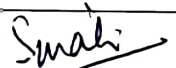

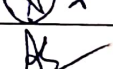
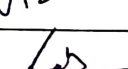


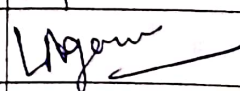

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S.S. Jain Subodh P.G. College, Jaipur
Internal Quality Assurance Cell (IQAC)
Attendance Sheet

Date: December 23, 2022

Time: 12:30 pm

Venue: IQAC Room

S.No.	Name	Designation	Position	Signature
1.	Prof. K. B. Sharma	Principal	Chairman	
2.	Dr. Manish Kaushik	Professor	Coordinator	
3.	Shri Anil Gokhroo	Management Representative	Member	—
4.	Shri Vinay Daga	Alumnus and Management Representative	Member	
5.	Dr. Vikram Jain	Associate Professor	Member	
6.	Dr. Sonal Bordia Jain	Associate Professor	Member	—
7.	Dr. Richa Sharma	Associate Professor	Member	
8.	Dr. Shailesh Mathur	Associate Professor	Member	
9.	Dr. Vandana Srivastava	Assistant Professor	Member	
10.	Dr. Farah Deebea	Assistant Professor	Member	
11.	Dr. Swati Tiwari	Assistant Professor	Member	
12.	Dr. Shipra Sharma	Assistant Professor	Member	
13.	Dr. Ajay Esha	Assistant Professor	Member	
14.	Dr. Radhika Goyal	Assistant Professor	Member	
15.	Dr. Pooja Nahar	Assistant Professor	Member	—
16.	Shri Rajesh Kernal	Alumnus	Member	
17.	Shri Brajindra Singh Bist	Office Administrative Staff	Member	
18.	Mr. Lokendra Agarwal	Employer Member	Member	
19.	Shri Subhash Gupta	Industrialist	Member	—
20.	Shivam Bajod	Student Representative	Member	—
21.	Khushi Saroliya	Student Representative	Member	

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Date: 13/05/2023

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

An internal meeting of IQAC was held in Room 105 on May 13, 2023 at 02:00 p.m.

The following members were present in the meeting:

1. Prof. K. B. Sharma – Chairman
2. Dr. Manish Kaushik – Coordinator
3. Shri. Anil Gokhroo
4. Dr. Vikram Jain
5. Dr. Sonal Bordia Jain
6. Dr. Richa Sharma
7. Dr. Shailesh Mathur
8. Dr. Farah Deebea
9. Dr. Swati Tiwari
10. Dr. Ajay Esha
11. Dr. Radhika Goyal
12. Dr. Pooja Nahar
13. Shri Brajindra Singh Bist
14. Shri Subhash Gupta
15. Shivam Bajod
16. Khushi Saroliya

Agenda

1. Review of minutes of last IQAC Meeting and subsequent actions taken.
2. Preparations and progress of the upcoming AQAR submission.
3. Implementation of NEP 2020 and BOS for syllabus finalization.
4. Discussion on the admission scenario and procedure.
5. Any other point with the permission from the chair.



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Date: 13/05/2023

- The minutes of the last meeting were read out by the IQAC coordinator, Dr. Manish Kaushik with the permission of Chairperson Prof. K. B. Sharma.
- The coordinator also read out the action taken report of the previous meeting and apprised the members about the successful conduction of various programmes and their outcomes.
- The chairman along with the coordinator and other members discussed about upcoming AQAR and created a detailed timeline with specific milestones to ensure timely submission of the report.
- Dr. Manish Kaushik, the IQAC coordinator gave the information about the outcomes of 08 National workshops, guest lectures and various other training activities conducted by various departments under the guidance of IQAC.
- The chairman emphasized that the process of syllabus formulation according to NEP 2020 should be expedited so that it could be uploaded on the website on time. For this all the departments should speeden up the process of BOS conduction.
- In order to develop innovation ecosystem in the institute and to promote innovation Dr. Vikram Jain focused on the ways to enhance research in the institute.
- Dr. Sonal Bordia Jain suggested that every year "Start-Up and Innovation Week" should be celebrated by the Innovation and Start Up Cell on the occasion of birth anniversary of Dr. A P J Kalam.
- The chairman advised to revise policy document of providing incentives to faculty for research contribution, research publications.
- Dr. Kaushik also emphasized on the ways to promote research in the institute.

The meeting ended with the note by the chairman on hard work and future planning for the development of students. The chairman also said that the IQAC Cell should conduct an orientation programme for the faculty so that their queries may be settled and the concept of credits, value added courses and generic electives may be clarified.


(Dr. Manish Kaushik)
Coordinator

S.S. Jain Subodh P.G. College, Jaipur
Internal Quality Assurance Cell (IQAC)
Attendance Sheet

Date: May 13, 2023

Time: 2:00 pm

Venue: Room No.105

S.No.	Name	Designation	Position	Signature
1.	Prof. K. B. Sharma	Principal	Chairman	<i>K.B. Sharma</i>
2.	Dr. Manish Kaushik	Professor	Coordinator	<i>M. Kaushik</i>
3.	Shri Anil Gokhroo	Management Representative	Member	<i>AG</i>
4.	Shri Vinay Daga	Alumnus and Management Representative	Member	—
5.	Dr. Vikram Jain	Associate Professor	Member	<i>V. Jain</i>
6.	Dr. Sonal Bordia Jain	Associate Professor	Member	<i>S. Bordia</i>
7.	Dr. Richa Sharma	Associate Professor	Member	<i>R. Sharma</i>
8.	Dr. Shailesh Mathur	Associate Professor	Member	<i>S. Mathur</i>
9.	Dr. Vandana Srivastava	Assistant Professor	Member	—
10.	Dr. Farah Deeba	Assistant Professor	Member	<i>F. Deeba</i>
11.	Dr. Swati Tiwari	Assistant Professor	Member	<i>S. Tiwari</i>
12.	Dr. Shipra Sharma	Assistant Professor	Member	—
13.	Dr. Ajay Esha	Assistant Professor	Member	<i>A. Esha</i>
14.	Dr. Radhika Goyal	Assistant Professor	Member	<i>R. Goyal</i>
15.	Dr. Pooja Nahar	Assistant Professor	Member	<i>P. Nahar</i>
16.	Shri Rajesh Kernal	Alumnus	Member	—
17.	Shri Brajindra Singh Bist	Office Administrative Staff	Member	<i>B. Singh</i>
18.	Mr. Lokendra Agarwal	Employer Member	Member	—
19.	Shri Subhash Gupta	Industrialist	Member	<i>S. Gupta</i>
20.	Shivam Bajod	Student Representative	Member	<i>S. Bajod</i>
21.	Khushi Saroliya	Student Representative	Member	<i>K. Saroliya</i>