

S.S. JAIN SUBODH P.G. COLLEGE JAIPUR

Autonomous

(Affiliated to the University of Rajasthan, Jaipur)

Re-accredited with A++ Grade (3.82 CGPA-Highest in the Country) by NAAC-UGC

NIRF Ranked Institution

Awarded status of "College of Excellence" by UGC

Awarded "Star Status" by DBT, Govt. of India



Ref.: _____

Date: 4/09/2023

Internal Quality Assurance Cell (IQAC) Minutes of the Meeting

An internal meeting of IQAC was held in IQAC Room on September 4, 2023 at 01:30 p.m.

The following members were present in the meeting:

| S.No. | Name |
|-------|---------------------------|
| 1. | Prof. K. B. Sharma |
| 2. | Dr. Manish Kaushik |
| 3. | Shri Anil Gokhroo |
| 4. | Dr. Vikram Jain |
| 5. | Dr. Sonal Bordia Jain |
| 6. | Dr. Shailesh Mathur |
| 7. | Dr. Vandana Nigam |
| 8. | Dr. Shipra Sharma |
| 9. | Dr. Radhika Goyal |
| 10. | Shri Rajesh Kernal |
| 11. | Shri Brajindra Singh Bist |
| 12. | Shri Subhash Gupta |
| 13. | Sarup Dan K Charan |

Agenda

1. Examination and reflection on the minutes from the previous IQAC meeting, along with the progress of actions implemented.
2. Review of the AQAR reports of 2021-22 and 2022-23 submitted by the IQAC.
3. Updates on the implementation of NEP 2020 and CBCS in the college.
4. Strategic planning for regularizing classes in the new session.
5. Exploration and discussion on innovative approaches to enhance the teaching and learning experience.
6. Orientation for faculty members to understand the NEP.
7. Proposals for the value added courses and generic electives by the departments.
8. Open floor for additional topics, organization of departmental activities, conferences, workshops and FDPs subject to the approval of the meeting chair.
9. Review of faculty development programs organized by various departments under the guidance and approval of IQAC and initiatives for enhancing research capabilities.
10. Discussion on improving student support services and engagement activities.
11. Consideration of new collaborations and partnerships for academic and research enhancement.
12. Planning for the upcoming fourth cycle of NAAC.

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Date: 04/09/2023

- The minutes of the last meeting were read out with the permission of Chairman Prof. K. B. Sharma which was unanimously approved by all.
- The meeting was then initiated by the IQAC Coordinator, Dr. Manish Kaushik, whereby he presented the AQAR report 2022-23 before IQAC core committee members.
- Dr. Manish Kaushik advocated for a student-centered approach to innovative learning, emphasizing the necessity of modifying educational practices to meet the diverse needs of learners.
- He further elaborated that the smooth transition to NEP 2020 is a big achievement for the college. He congratulated all the departments for the modifications done in the syllabus and the timely conduction of BOS Meetings for syllabus approval.
- Dr. Vikram Jain highlighted the importance of integrating technology and digital tools to facilitate a more interactive and accessible learning environment.
- He also emphasized on the need of fostering critical thinking, creativity, and problem-solving skills among students to prepare them for the complexities of the modern world.
- The chairman emphasized that the students must be made familiar with the credit system and the opportunities they have through the NEP value added courses and generic electives.
- Additionally, Dr. Kaushik call for an inclusive education system that accommodates the varied learning styles and needs of all students, ensuring that no one is left behind in the pursuit of knowledge.
- The members appreciated the outcomes of the one day orientation programme on NAAC Accreditation and Assessment held on July 19, 2023 and the Two day Literature Fest conducted on April 27, 2023
- The members discussed about the upcoming programme on Empowering Youth for Global Prosperity: G 20s vision for the future, to be organized on September 23, 2023. For this all the members present were requested to ensure maximum attendance as the registration fess was very less.
- A discussion was made on the upcoming " Poster Presentation Event : on Social Welfare Schemes to be held on September 12 ,2023 and the proposed visit to Aashirvad Vradhasharam, on November 4 , 2023

The meeting came to an end with the note that the conduction of classes should be done at the best level and admissions should be completed well in time. The coordinator gave the vote of thanks to all.

(Dr. Manish Kaushik)

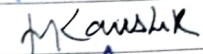
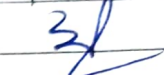



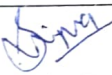



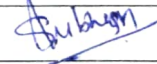


Coordinator

S.S. Jain Subodh P.G. College, Jaipur
Internal Quality Assurance Cell (IQAC)
Attendance Sheet

Date: September 4, 2023

Time: 1:30 p.m.

Venue: IQAC Room

| S.No. | Name | Designation | Position | Signature |
|-------|---------------------------|---------------------------------------|-------------|---|
| 1. | Prof. K. B. Sharma | Principal | Chairman |  |
| 2. | Dr. Manish Kaushik | Professor | Coordinator |  |
| 3. | Shri Anil Gokhroo | Management Representative | Member |  |
| 4. | Shri Vinay Daga | Alumnus and Management Representative | Member |  |
| 5. | Dr. Vikram Jain | Associate Professor | Member |  |
| 6. | Dr. Sonal Bordia Jain | Associate Professor | Member |  |
| 7. | Dr. Shailesh Mathur | Associate Professor | Member |  |
| 8. | Dr. Vandana Nigam | Assistant Professor | Member |  |
| 9. | Dr. Farah Deeba | Assistant Professor | Member |  |
| 10. | Dr. Shipra Sharma | Assistant Professor | Member |  |
| 11. | Dr. Radhika Goyal | Assistant Professor | Member |  |
| 12. | Dr. Pooja Nahar | Assistant Professor | Member |  |
| 13. | Shri Rajesh Kernal | Alumnus | Member |  |
| 14. | Shri Brajindra Singh Bist | Office Administrative Staff | Member |  |
| 15. | Mr. Lokendra Agarwal | Employer Member | Member |  |
| 16. | Shri Subhash Gupta | Industrialist | Member |  |
| 17. | Bhumi Jain | Student Representative | Member |  |
| 18. | Sarup Dan K Charan | Student Representative | Member |  |

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Date: 05/01/2024

Ref.: _____

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

An internal meeting of IQAC was held in the IQAC Room on January, 5, 2024 at 01:30 p.m.

The following members were present in the meeting:

| S.No. | Name |
|-------|-----------------------|
| 1. | Prof. K. B. Sharma |
| 2. | Dr. Manish Kaushik |
| 3. | Shri Vinay Daga |
| 4. | Dr. Vikram Jain |
| 5. | Dr. Sonal Bordia Jain |
| 6. | Dr. Shailesh Mathur |
| 7. | Dr. Vandana Nigam |
| 8. | Dr. Farah Deeba |
| 9. | Dr. Radhika Goyal |
| 10. | Dr. Pooja Nahar |
| 11. | Shri Rajesh Kernal |
| 12. | Mr. Lokendra Agarwal |
| 13. | Bhumi Jain |

Agenda

1. Review of minutes of last IQAC Meeting and subsequent action taken
2. Reporting the actions taken or activities planned according to the discussions done in the earlier meeting
3. Review the preparations for fourth Cycle of NAAC Accreditation
4. Any other point with the permission from the chair
 - The minutes of the last meeting were read out by the IQAC coordinator, Dr. Manish Kaushik with permission of Chairperson Prof. K. B. Sharma. The minutes were approved by all.
 - Dr. Manish Kaushik, the IQAC coordinator gave the information regarding the successful conduction of three International Conference, one National Conference, 12 National workshops, few guest lectures and various other training activities.

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Date: 05/01/2024

- The coordinator also informed about the Department of English upcoming visit to the Jaipur Literature Fest which is to be held from February 1-5, 2024.
- He appreciated the organization of such festivals to enrich the students with the latest literary trends and to enhance their personalities. He also suggested organizing suchlike events on the college platform too.
- The chairman emphasized the need to sign more MoUs and collaborations with various Academic and Non Academic organisations and discussed the upcoming MoUs scheduled in the coming times. He also highlighted the MoU exchanged with Maruti Suzuki India Ltd. for a course titled BBA in Retail Management. The partnership was unique in the entire state of Rajasthan as it offers 2 years OJT. He said more such initiatives should be undertaken.
- Class activity for MSW Students on Basant Panchmi (February 14, 2024) and upcoming Shramdaan Event at Gaushala Durgapura, Jaipur, (February 28-29, 2024) were discussed during the meeting.
- Several upcoming departmental activities like Movie Screening (The Secret and 12th Fail), Nukkad Natak, extension visits also discussed during the meeting.
- The next agenda of the meeting was to review the preparations for fourth cycle of NAAC Accreditation. Directives for all criteria were given.
- The various aspects of the academic programs as per the criteria of NAAC were discussed and the suggestions were given to improvise it according to the industry demands. Discussion was also held for planning the Academic and Administrative Audit.
- A discussion was made on the approval of the changes made in the syllabus during the BOS Meetings of the various departments. It was enquired whether any department was facing any problem.
- Discussions were made on the implementation of The New Education Policy and CBCS Scheme in the college and on value added courses. Since the semester exams of the new batch were over student feedback was also assessed.
- The relevance of the course outcomes, Programme outcomes and Programme specific outcomes were discussed thoroughly during the meeting.
- Dr. Kaushik emphasized on the innovative processes that can be adopted by the institution in Teaching, Learning and Evaluation so as to create a positive impact.
- The Chairman informed about the increase in infrastructure facilities and library facilities as Learning Resources. He congratulated everyone on the inauguration of the "Extension Activity Enclave" having offices of NCC, NSS Rovers, Sports and Red Ribbon Club
- The best practices taken up by the institution during this academic year which have created a positive impact on the functioning of the Institution were also mentioned.

The meeting ended with a positive note on hard work for the development of students.


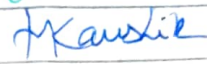


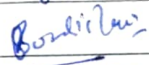




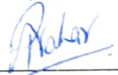


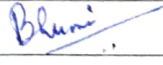

(Dr. Manish Kaushik)
Coordinator

S.S. Jain Subodh P.G. College, Jaipur
Internal Quality Assurance Cell (IQAC)
Attendance Sheet

Date: January 5, 2024

Time: 1:30 p.m.

Venue: IQAC Room

| S.No. | Name | Designation | Position | Signature |
|-------|---------------------------|---------------------------------------|-------------|---|
| 1. | Prof. K. B. Sharma | Principal | Chairman |  |
| 2. | Dr. Manish Kaushik | Professor | Coordinator |  |
| 3. | Shri Anil Gokhroo | Management Representative | Member | — |
| 4. | Shri Vinay Daga | Alumnus and Management Representative | Member |  |
| 5. | Dr. Vikram Jain | Associate Professor | Member |  |
| 6. | Dr. Sonal Bordia Jain | Associate Professor | Member |  |
| 7. | Dr. Shailesh Mathur | Associate Professor | Member |  |
| 8. | Dr. Vandana Nigam | Assistant Professor | Member |  |
| 9. | Dr. Farah Deeba | Assistant Professor | Member |  |
| 10. | Dr. Shipra Sharma | Assistant Professor | Member | — |
| 11. | Dr. Radhika Goyal | Assistant Professor | Member |  |
| 12. | Dr. Pooja Nahar | Assistant Professor | Member |  |
| 13. | Shri Rajesh Kernal | Alumnus | Member |  |
| 14. | Shri Brajindra Singh Bist | Office Administrative Staff | Member | — |
| 15. | Mr. Lokendra Agarwal | Employer Member | Member |  |
| 16. | Shri Subhash Gupta | Industrialist | Member | — |
| 17. | Bhumi Jain | Student Representative | Member |  |
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Date: 6/03/2024

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

An internal meeting of IQAC was held in the Committee Room 105 on March 6, 2024 at 12:00 noon.

The following members were present in the meeting:

| S.No. | Name |
|-------|---------------------------|
| 1. | Prof. K. B. Sharma |
| 2. | Dr. Manish Kaushik |
| 3. | Shri Anil Gokhroo |
| 4. | Dr. Vikram Jain |
| 5. | Dr. Sonal Bordia Jain |
| 6. | Dr. Shailesh Mathur |
| 7. | Dr. Vandana Nigam |
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| 11. | Shri Subhash Gupta |
| 12. | Bhumi Jain |
| 13. | Sarup Dan K Charan |

Agenda

1. Review of minutes of last IQAC Meeting and subsequent action taken
2. Presentation of the Action Taken Report of the previous meeting
3. Review of the progress of the AQAR.
4. Review the preparations for fourth cycle of NAAC Accreditation
5. Criterion wise review by the Chairman
6. Any other point with the permission from the chair

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Date: 6/3/2024

- The minutes of the last meeting were read out by the IQAC coordinator, Dr. Manish Kaushik with permission of Chairperson Prof. K. B. Sharma and approved by the members.
- The coordinator read out the Action Taken Report of the previous meeting and acquainted the members with the targets achieved and their fruitful outcomes.
- The coordinator presented the final draft of the AQAR for the approval of the chairman and the members.
- The coordinator reviewed the preparations going on for the fourth cycle of NAAC and discussed the criterion wise progress with the chairman and the members. Since the college was going for NAAC under the old scheme it was instructed to work more diligently as the SSR would have to be positively submitted by May 2024.
- The chairman Prof. K.B. Sharma gave a brief of the meetings taken with the conveners of the NAAC criterion and gave an overview of the problems faced by them.
- After minute observation and reading of the criteria, the chairman identified the gaps and shortcomings of the work done by the various criterion members and asked them to rewrite the draft.
- He asked the IQAC coordinator to have frequent meetings with the NAAC team in order to get updates on the progress of the work.
- The coordinator emphasized on the regular meetings with the Heads of the department in order to take note of the progress of the department.
- The Chairman informed about the successful set up of new infrastructure facilities and their benefits to the teaching learning experiences.
- The chairman announced the meeting with criterion I and II for revision.

The meeting ended with a positive note on hard work in order to achieve the best grade by NAAC.


(Dr. Manish Kaushik)
Coordinator

S.S. Jain Subodh P.G. College, Jaipur
Internal Quality Assurance Cell (IQAC)
Attendance Sheet

Date: March 6, 2024

Time: 12:00 p.m.

Venue: Room No. 105

| S.No. | Name | Designation | Position | Signature |
|-------|---------------------------|---------------------------------------|-------------|---|
| 1. | Prof. K. B. Sharma | Principal | Chairman |  |
| 2. | Dr. Manish Kaushik | Professor | Coordinator |  |
| 3. | Shri Anil Gokhroo | Management Representative | Member |  |
| 4. | Shri Vinay Daga | Alumnus and Management Representative | Member |  |
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