

Admission Form No.

Registration No.

Date of Receipt.....

For Office Use Only			
Roll No.	Percentage	Bonus Percentage	Total Percentage

S. S. JAIN SUBODH P. G. COLLEGE, JAIPUR

(An Autonomous Institution)

Affiliated to University of Rajasthan, Jaipur

Re-accredited with A++ Grade (3.82 CGPA-Highest in the Country) by NAAC-UGC

Only college of Rajasthan ranked by NIRF Ministry of Education, Govt. of India (2019, 2020, 2021, 2022, 2023)

Admission Form 2024-25 to 2026-27

Under Graduate Three/Four Years Programme

B.A./B.A. (xxx)/B.Com./B.Com. (xxx)/B.Sc./B.Sc. (xxx)/BBA/ BCA/BBA (Retail Management)

<p>Medium : <input type="checkbox"/> English <input type="checkbox"/> Hindi Gender : <input type="checkbox"/> Male <input type="checkbox"/> Female</p> <p>Class in which admission is sought :</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> B.A.</td> <td><input type="checkbox"/> B.Sc.</td> <td><input type="checkbox"/> B.Com.</td> </tr> <tr> <td><input type="checkbox"/> B.B.A.</td> <td><input type="checkbox"/> B.B.A (Retail Management)</td> <td><input type="checkbox"/> B.C.A.</td> </tr> <tr> <td><input type="checkbox"/> B.A. (xxx)</td> <td><input type="checkbox"/> B.Sc. (xxx)</td> <td><input type="checkbox"/> B.Com. (xxx)</td> </tr> </table> <p>Category : <input type="checkbox"/> Gen. <input type="checkbox"/> SC <input type="checkbox"/> ST <input type="checkbox"/> OBC <input type="checkbox"/> Person with Disability</p> <p>Minority : <input type="checkbox"/> Jain <input type="checkbox"/> Sikh <input type="checkbox"/> Muslim <input type="checkbox"/> Christian <input type="checkbox"/> Parsian</p> <p>Details of pre entry qualifying exam : XII <input type="text"/> Year of Passing : Name of the Board:</p> <p>Marks/CGPA Obtained: Max. Marks/CGPA: Percent : Division : Grade :</p>	<input type="checkbox"/> B.A.	<input type="checkbox"/> B.Sc.	<input type="checkbox"/> B.Com.	<input type="checkbox"/> B.B.A.	<input type="checkbox"/> B.B.A (Retail Management)	<input type="checkbox"/> B.C.A.	<input type="checkbox"/> B.A. (xxx)	<input type="checkbox"/> B.Sc. (xxx)	<input type="checkbox"/> B.Com. (xxx)	<p style="color: pink; font-size: 1.2em;">Passport size photo bearing candidate's signature</p>
<input type="checkbox"/> B.A.	<input type="checkbox"/> B.Sc.	<input type="checkbox"/> B.Com.								
<input type="checkbox"/> B.B.A.	<input type="checkbox"/> B.B.A (Retail Management)	<input type="checkbox"/> B.C.A.								
<input type="checkbox"/> B.A. (xxx)	<input type="checkbox"/> B.Sc. (xxx)	<input type="checkbox"/> B.Com. (xxx)								

Tick the appropriate programme below

- B.Sc. (xxx) : B.Sc. (Physics) B.Sc. (Chemistry) B.Sc. (Maths) B.Sc. (Zoology) B.Sc. (Botany)
- B.Com. (xxx) : B.Com. (ABST) B.Com. (BADM) B.Com. (EAFM)
- B.A. (xxx) : BA (Geography) B.A. (History) B.A. (Political Science) B.A. (English)

Semester	Sem. I	Sem. II	Sem. III	Sem. IV	Sem. V	Sem. VI
AECC & SEC Courses (Not Applicable for BBA/BCA)	English	Hindi	Elementary Computer Application	Environmental Science	Mental Ability & Reasoning	Activities
Optional Subjects						

1. Name of the Student (in English CAPITAL LETTERS only).....
2. Name of the Student (in Hindi).....
3. Date of Birth (In figures) Age Years..... Months..... days
(In words).....
4. Father's Name
5. Mother's Name
6. Address.....
..... City State PIN
7. Student Mobile No. (Whatsapp) Mobile No. (Alternate).....
8. Mobile No. (Father)..... (Mother).....(Guardian).....
9. Student E-mail : (Mandatory) Alternate Phone No.

Date :

Signature of the Student

Fee Description

Session	Amount (in ₹)	Online Transaction-ID/ D.D./Challan Number	Name of the Bank	Receipt No.	Date	Signature of Cashier
2024-25						
2025-26						
2026-27						

10. Permanent Postal Address
 City State PIN.....
11. Name of Local Guardian with Relation.....
 Address.....
12. Achievements during school in last three years:
13. Name the extra curricular activity in which willing to participate: Games / NCC/ NSS/ Rovers/Rangers/
 Others.....
14. Aadhar Card No: Aadhar Linked Mob. No.
15. ABC ID/APAAR ID (if already registered)
16. Bank A/c No: Name of the Bank and Branch: IFSC Code.....
17. If NRI (Foreign Student) Name of Country student belongs to
- Three/Four Year Under Graduation: B.A./B.Com./B.Sc./BBA/BCA/B.A.(xxx)/B.Sc.(xxx)/B.Com.(xxx)**
- Name of the Student Father's Name
- Optional Subjects: (1)..... (2).....(3).....

Tick the appropriate box to opt. for one value added course for each semester :

SEMESTER I	SEMESTER II
<input type="checkbox"/> Basics of Financial Literacy <input type="checkbox"/> Monuments of Rajasthan - A General Overview <input type="checkbox"/> Human Rights <input type="checkbox"/> Solar Energy and Applications <input type="checkbox"/> Food and Nutrition <input type="checkbox"/> Women and Society in India <input type="checkbox"/> Intellectual Property Rights <input type="checkbox"/> Indian Knowledge System	<input type="checkbox"/> Organ Donation Awareness : Theory <input type="checkbox"/> Tourism in Rajasthan <input type="checkbox"/> Time Management <input type="checkbox"/> Basics of Goods and Services Tax <input type="checkbox"/> Environmental Pollution and Waste Management <input type="checkbox"/> Vermi Composting <input type="checkbox"/> Mushroom Cultivation <input type="checkbox"/> Hospital Management

**To be filled by the Admission Committee/Mentor
 Qualifying Examination**

Class/Semester	XII	I Semester	II Semester	III Semester	IV Semester	V Semester	VI Semester
Max. Marks							
Marks Obtained							
Percentage							
Section Allotted							
Name and Signature with date (Member of Admission Committee/ Mentor)							

S.S. JAIN SUBODH P.G. COLLEGE, JAIPUR

(An Autonomous Institution)

Affiliated to University of Rajasthan, Jaipur

Session 2024-25 to 2026-27

Undertaking of Anti Ragging Drive by Student

I hereby solemnly declare that:-

1. I _____ **Name of Student** _____ S/D/o _____ **Name of Parent** _____ student of **BA/B.Sc./B.Com./BBA/BCA** (Class) _____ **Semester** _____ of S.S. Jain Subodh P.G. College Jaipur solemnly affirm that I am fully aware of the Anti Ragging guidelines circulated by Ministry of Human Resource Development, Higher Education Department, Government of India, University Grants Commission, New Delhi, Govt. of Rajasthan, Jaipur and the direction of Hon'ble Supreme Court of India in this connection and I shall abide by these guidelines.
2. I am fully aware of the UGC regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009 and have carefully gone through it.
3. I hereby undertake that
 - I will not involve myself in any ragging activity directly or indirectly which falls under the category of undue harassment of other students of the institution.
 - I will not indulge in any behavior or act that may come under the definition of ragging.
 - I will not participate in or abet or propagate ragging in any form.
 - I will not hurt anyone physically or psychologically or cause any other harm.
4. If any such report of ragging is made against me by my fellow students/staff/ Faculty Members/ Deans of the Institute, I shall be liable to expulsion/debarment from the Institute. I may be punished as per the provisions of the UGC Regulations mentioned above and / or per the law in force.
5. The authorities may also lodge a complaint/ F.I.R. with the police and I shall face the consequences.

Name: _____

Class (Faculty and Year) : _____

Residential Address: _____

_____ PIN _____

Res. Phone No. with STD code: _____

Mobile No. (Self) _____ Mobile No. (Parent) _____

Additional Contact No. (if any) (1) _____ (2) _____

Signature of the Student

Undertaking by Parent/Guardian

1. I _____ **Name of Parent/Local Guardian in full** _____ F/o, M/o, G/o _____ **Name of Student** _____ have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/ State Government in this regard as well as the UGC regulations of Curbing the Menace of Ragging in Higher Educational Institutions, 2009.
2. I assure you that my son/daughter/ ward will not indulge in any act of ragging.
3. I hereby agree that if he/she is found guilty of any aspect of ragging, college authorities are free to take any legal action against him/her. He / She may be punished as per the provisions of the UGC Regulations mentioned above and/ or as per the law in force.

Address with Contact No. _____

_____ PIN _____

Phone No. _____ Mobile No. _____

Signature of the Parent/Local Guardian with date

Declaration by the Applicant

I shall abide by all the rules and regulations of the college. I have read all the admission rules. I shall not engage in any such activity that will affect the image of the college. I hereby declare that :

1. I have never been involved in any criminal activities.
2. There is no case pending in any of the courts against me.
3. Principal/University/Equivalent authority has not registered any First Information Report against me.
4. I give my consent to capture my Aadhaar number and linked details for educational purposes like creating unique lifelong APAAR ID (formerly known as ABC ID), entrance tests, counselling for admissions, university exams, results, skilling, concessions in bus, train or air etc, scholarships, internships, apprenticeships and other schemes of the government.
5. I will regularly attend the classes in the college.
6. I will appear in Internal Assessment Test of 30/40 percentage marks (Theory/Practical) in the examination.
7. I will appear in all value added courses examination, as it is mandatory for completion of the programme.
8. I was not involved in any indisciplinary activity in previous years.
9. If there is no seat vacant in desired optional subject then the subject allotted by the college will be acceptable. I will choose only that optional subject which is available at the college.
10. If there is no seat vacant in desired medium section then the section allotted by the college will be acceptable.
11. If in any case, I withdraw my admission under any circumstances, I will not demand the fee deposited by me.
12. I will not involve in any ragging activities.
13. I am fully aware that no student union election will be held in college due to autonomous scheme. I will never demand any elections during my whole study duration in college.
14. I am not serving part time or full time in any organization.
15. All the information provided by me in this application form is correct. If any information is found to be false then my admission may be cancelled.
16. I.....Name of Student.....Son/Daughter of.....Name of Parent/Guardian..... hereby declare that I am aware of the minimum attendance required in each paper as per the University rules. Being a regular student of this college, I will abide by the rules.

Enclosures: Self attested photo copy of :-

1. Mark sheet of Qualifying Exam. <input type="checkbox"/>	2. Transfer/Character Certificate <input type="checkbox"/>
3. Anti Ragging Form (Original) <input type="checkbox"/>	4. Date of Birth Certificate <input type="checkbox"/>
5. Address Proof <input type="checkbox"/>	6. SC/ ST/PH/OBC/Minority Certificate <input type="checkbox"/>
7. Certificate of Participation in games and extracurricular activities for which bonus marks are requested and interested for representing the college team. <input type="checkbox"/>	8. Migration Certificate (Two Set) <input type="checkbox"/>
9. X th Marksheet (Two Set) <input type="checkbox"/>	10. ABC/APAAR ID (if already registered) <input type="checkbox"/>
11. Aadhar Card with linked mobile no. mentioned on it. <input type="checkbox"/>	

Signature of the Student

Declaration by Parent/Guardian of the Applicant

I certify that the above mentioned details are correct to the best of my knowledge and I am responsible for the conduct of the student. I also certify that I am wholly responsible for the said student. In case he/she involves himself/herself in any ragging activities, college authorities are free to take any legal action against him/her. My annual income is `.....

Signature of Parent/Guardian

UNIVERSITY OF RAJASTHAN**APPLICATION FORM FOR ENROLLMENT AS A STUDENT OF THE UNIVERSITY****(Candidates are advised to read instructions given below carefully before filling in this application form)**

To,

THE REGISTRAR
UNIVERSITY OF RAJASTHAN
JAIPUR

To be filled in by the University

Received vide Rt. No.

Dated.....20.....

Cashier

Sir,

I request that I may be enrolled as a student of the University. The fee of Rs. is
remitted herewith. The particulars are given below:-

- Name in full in BLOCK LETTERS (Female candidate must write Miss or Mrs. before her name)
.....
- Father's Name Mother's Name
- Permanent Postal Address of the candidate (in full) & Phone No Mobile No
- Whether the applicant belongs to S.C./S.T./Physically Handicapped. (If yes, give the name of the Category and enclose Photocopy).
- Class and Faculty in which admitted (i) Class (ii) Faculty.....
- (i) Name of the qualifying examination passed
- (ii) Details of passing the above examination and Roll Numbers under which passed:
(a) Year..... (b) Roll No.
- (iii) Name of the Board or Univ. which conducted the aforesaid Examination.....
- (iv) Name of the Institution if passed as a regular or ex-student
- Date of birth as entered in High School or Senior Sec. (10+2) or S.S.L.C. Examination.
- Date of admission.....

Certified that the above particulars are correct

(Signature of the candidate)

Class.....Faculty.....

S.S.Jain Subodh P.G. College (Autonomous)

Jaipur

Date.....20.....

Principal
S.S.Jain Subodh P.G. College (Autonomous)
(Seal)

INSTRUCTIONS FOR GUIDANCE OF THE CANDIDATES

- No candidate shall be admitted to an examination of the University unless he/she has been enrolled as a student of the university. Candidates who are already enrolled with the University of Rajasthan are not required to get themselves enrolled again.
- Candidates passing the qualifying examination from other Board or Universities (except from the Board of Secondary Education Rajasthan, Ajmer) must submit the Migration certificate of the said Board/University and marks sheet of the qualifying examination/alongwith the application for Enrollment and eligibility. No applications for Enrollment and eligibility will be treated as complete in the absence of Migration Certificate and Original Mark sheet(s).
- Candidates passing the qualifying examination from the Board of Secondary Education, Rajasthan Ajmer, must attach Original marks-sheet of the qualifying examination alongwith his/her application for Enrollment.

UNIVERSITY OF RAJASTHAN, JAIPUR**Enrollment Certificate**

Enrollment No. 24...../.....

N.B:-All entries except that of Enrollment Number should be filled in by the candidate.

.....**Name of Student**..... Son/Daughter of.....**Name of Parent**.....

has been enrolled as a student of this University at the number given above.

Controller of Examination
University of Rajasthan
Jaipur

Dated.....

S. S. JAIN SUBODH P.G. COLLEGE, JAIPUR
(An Autonomous Institution)
Affiliated to University of Rajasthan, Jaipur
LIBRARY CUM IDENTITY CARD PROFORMA
Session 2024-25

Recent Passport
size color Photo to
be affixed

(All entries to be filled in ENGLISH CAPITAL LETTERS)

1. Name of the student _____
2. Father's Name _____
3. Date of Birth _____
4. Class: B.A./B.Com./B.Sc./BBA/BCA _____ UG-Sem. I/II/III/IV/V/VI Sec. _____
5. E-Mail _____
6. Mob. No. _____ Telephone No. _____
7. Permanent Address _____
_____ PIN _____
8. Local Address _____
_____ PIN _____

(To be filled by Office)

9. Fee Receipt No. & Date _____
10. Library Card No. 2023-24 (if any) _____

S. S. JAIN SUBODH P.G. COLLEGE, JAIPUR
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LIBRARY CUM IDENTITY CARD PROFORMA
Session 2024-25

Recent Passport
size color Photo to
be affixed

(All entries to be filled in ENGLISH CAPITAL LETTERS)

1. Name of the student _____
2. Father's Name _____
3. Date of Birth _____
4. Class: B.A./B.Com./B.Sc./BBA/BCA _____ UG-Sem. I/II/III/IV/V/VI Sec. _____
5. E-Mail _____
6. Mob. No. _____ Telephone No. _____
7. Permanent Address _____
_____ PIN _____
8. Local Address _____
_____ PIN _____

(To be filled by Office)

9. Fee Receipt No. & Date _____
10. Library Card No. 2023-24 (if any) _____

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Admission Rules and Regulation

Minimum Eligibility		Admission Fee (2024-25)	
For Pass Course : B.A., B.Com., B.Sc.	- 48%	B.A. Part-I	22,000/-
For: B.B.A./ B.C.A.	- 50%	B.A. (xxx) Part-I	22,500/-
Admission Counters : Seminar Hall (Room No. 229)		B.Com. Part-I	17,000/-
Further admission related queries		B.Com.(xxx) Part-I	18,000/-
B.A. Part I	16	B.Sc. Part-I	23,500/-
B.Sc. Part I	7	B.Sc.(xxx) Part-I	24,500/-
BBA Part I	14	BCA Part I	30,000/-
B.Com. Part I	5 & 6	BBA Part-I	29,000/-
BCA Part I	13		

Admission Incharge		B.Sc. (xxx) stands for	
Dr. Vikas Bairathi	- Convener, UG Admission	B.Sc. (Physics), B.Sc. (Chemistry), B.Sc. (Maths)	
Dr. N.K. Purohit	- Convener, PG Admission	B.Sc. (Zoology), B.Sc. (Botany)	
Dr. Rashmy Nair	- Co-Convener	B.Com. (xxx) stands for	
Dr. Devendra Sharma	- Co-Convener	B.Com. (ABST), B.Com. (BADM), B.Com. (EAFM)	
Dr. Shaffali Jain	- Co-Convener	B.A. (xxx) stands for :	
Dr. Surendra Sharma	- Co-ordinator (Science)	B.A. (Geography), BA (History)	
Dr. Vishal Gauttam	- Co-ordinator (Commerce)	B.A. (Political Science), B.A. (English)	
Dr. Suman Yadav	- Co-ordinator (Arts)		

Clarification regarding admission enquiry:-

- All the rules and regulations are strictly according to the guidelines given by the Commissionerate College Education.
- Admission form with prospectus can be obtained from cash counter at the college reception on cash payment of ₹ 400/-
- The admission form can also be downloaded from college website "www.subodhpgcollege.com" and deposited with ₹ 400/- by DD/cash at college counter directly or by post.
- The admission form can also be deposited online on "www.subodhpgcollege.com"
- Admission to the various courses will be done on the basis of merit of qualifying examinations.
- The first Merit list will be displayed on **29th May, 2024 at 2.00 p.m.**
- College Fee Submission :** Candidates admitted to the college must deposit the required college fee at the respective Fee counter through following ways.
 - Online fee submission through Net Banking/Debit Card/Credit Card by link given on College website www.subodhpgcollege.com
 - Demand Draft / Pay Order of any Bank in favor of "**Principal, S. S. Jain Subodh PG College**" payable at Jaipur.
- After submitting the proof of fee deposition, the applicant will collect college fee receipt from fee counter.
- If the student does not submit the proof of fee deposition in the college within the stipulated time, he/she is not entitled for the admission.
- Merely online submission of college fee does not has any claim for confirm admission in the college. for this the candidate will have to deposit the required original documents within the stipulated time period.
- At the time of registration, only duly attested photocopies have to be submitted along with the form.
- All the original documents must be brought at the time of admission and must be submitted in the college.
- Once admission fee is deposited, it will not be refunded in any case.**
- Students are not allowed to attach attested copies and weightage certificates after deposition of admission form.
- DIRECT ADMISSION**

The student can also seek direct admission before the first list in displayed. Direct admission can also be given to students whose results are declared and are having 56% (Commerce), 65% (Arts), 65% (Science Maths), 64% (Science Biology), 74% (BBA), 77% (BCA) respectively in XIIth Grade. Original Marksheet, Transfer Certificate / Migration Certificate and Demand Draft/online form/Challan has to be deposited to **Dr. Vikas Bairathi, Convener Admission Committee in Room No. 137 before declaration of first merit list between 10.00 a.m. and 3.00 p.m.**
- There is co-education in all the courses i.e. B.Sc. (Maths/Bio.), BBA, BCA, B.Sc. (xxx), B.Com. (xxx), B.A. (xxx), B.A. & B.Com. all courses and 3% weightage is given to female candidates.
- The weightage will be given to all outstanding players who contributed at state / national level. The relaxation in fee is given to some of the expected title winning players for the college.
- The weightage of 5% will be given in BCA course to all pass candidates with Physics, Mathematics, Computer application, Informatics as optional subjects in 10+2 examination.
- The weightage of 3% will be given to Jain minority students.
- 3% weightage will be given to SC and ST candidates and 1% weightage will be given to OBC/MBC/SBC (Non-creamy layer) candidates.
- If a student has more than one weightages, a candidate is entitled to avail only one and the highest weightage.

22. After admission to a faculty, change from one faculty to the other can be made with proper application in prescribed format only, if the marks obtained in the qualifying examination (10+2) are higher than that of the students last admitted in the faculty/ class or there is vacant seat in the respective class.
23. After admission, a student can change one subject and that too only once, if subject/ subject combination has vacant seats. The changes will be done within 15 days from the date of admission with a fee of Rs. 500/- for the same, The fee for stream change is Rs. 1000/-.
24. The outstanding students in any field are entitled to get scholarship from State Government / Central Government / DST / NGO/ Society / College.
25. The student should fillup the scholarship form if eligible as and when it is notified before the last date.
26. **ADMISSION AFTER THE GAP**
More than two years gap is not allowed for new admission.
27. **RULES AND REGULATIONS FOR RESULT FORMULATION UNDER AUTONOMOUS SCHEME**
- I. **The Enrollment of every admitted student will be done by University of Rajasthan.**
 - II. **The college can only issue the passing provisional certificate, the degree will be granted by University of Rajasthan, Jaipur.**
 - III. There will be a continuous, comprehensive evaluation of students. Students of Autonomous course will have to appear in two internal examination/home assignment per semester and one end semester exam.
 - IV. Appearing in all value added courses examination is mandatory for completion of the under graduation programme.
 - V. As per NEP-2020, letter grade and grade points will be used to reflect the out come of assessment process of the student performance process in each semester and at end of degree programme.
 - VI. Marks of internal examinations and end semester exams will be taken collectively to decide the promotion of student to the next semester.
 - VII. The ratio of continuous internal assessment and end semester exam will be 30:70 for theory and 40:60 for practicals.
 - VIII. Promotion from odd semesters to even semesters is automatic, provided the student has registered his / her name for the examination by paying the required examination fee and it is based on a student's satisfactory academic performance, character and conduct during the earlier year.
 - IX. To gain eligibility for promotion to the next year (III/V Sem.) in B.A., B.Com., B.Sc., BCA and BBA, a student is required to pass in at least 50% of the subjects offered in the previous year's semesters put together.
 - X. The student is required to score a minimum of 40% in a subject (External and internal assessment put together). However, he/she has to score a minimum of 40% in theory. In the case of subjects with practical, it is mandatory for the student to score 40% in the practical examination to be declared to have passed in that subject. If the student fails in theory or practical, he/she should reappear for theory or practical examination as the case may be. Examination will be conducted for odd and even semester at the end of each semester.
 - XI. If student does not secure minimum marks in theory paper but clears the practical exam of that paper then practical marks will be carried forward.
 - XII. Grace Marks will be given only in End semester exams.
28. **Reservation**
- (a) **The benefit of reservation is given as per norms.**
This institution is governed by Jain charitable trust. The college has minority status given by Govt. of Rajasthan so the reservation is given to students as per the institution policy. It is mandatory for each student to submit the caste certificate.
 - (b) **Benefits to the sports/co-curricular/academic achievements: -**
The college has achieved good results in sports. Maintaining the winning tradition of the college for many years, this year, the college team bagged the first prize in Cricket, Squash, Table Tennis, Athletics, Kho-Kho, Tennis and stood runner up in Badminton and Football in Inter College Tournaments in year 2023-24. The college authority promotes the sports and other achievers in all activities. Benefit for relaxation in admission to the above standard category students in sports or extra curricular activities would be provided only, if they have been getting achievements for last two years. **For this contact Dr. Vikas Bairathi, Convener, UG Admission in Room No. 137 between 10:30 a.m. and 3:00 p.m.**
29. **ADMISSION TO THE STUDENTS WITH SUPPLEMENTARY**
- (a) The students who have supplementary in 10+2 have to apply for admission before last date of admission. Such students should take provisional admission in Part-I before the last date of admission.
 - (b) For those students, who have passed their supplementary examination, only the minimum obtained marks will be added for the eligibility to the next class.
 - (c) If the student has not taken admission up to the last date, then admission will not be given to him/her after the declaration of supplementary result.
30. **ADMISSION TO THE FAILED STUDENTS OR THE STUDENTS APPEARING FOR IMPROVEMENT**
Those students who have failed or were unable to sit for an examination or have not filled an examination form, are not eligible to seek re-admission in that faculty or any other faculty. But if the student has participated in any inter university/inter state/international competition then student is eligible for re-admission.
31. **RIGHTS FOR THE REFUSAL OF THE ADMISSION: -**
Principal can cancel admission in the following circumstances: -
- (a) If a student has not deposited the fees on date declared by the college.
 - (b) If a student has not deposited the application form up to last date or has deposited an incomplete form.
 - (c) If a student is found misbehaving during the admission process with any faculty member or any ministerial staff of the college.
 - (d) If a student has used some illegal ways to seek admission in the college.
 - (e) If a student hasn't been able to complete the admission requirement due to late declaration of results.

S.S. JAIN SUBODH P.G. COLLEGE, JAIPUR
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2024-2025
Receipt of Application Form

Admission Form No. Date

Received Application Form from Mr. / Ms
S/D/o for admission in class

Signature of Clerk

Rules and Regulations for Admission 2024-2025

1. The number of students to be admitted in the each course will be decided on the directions of the state government.

Important Notes for Students

- a. The applicant must ensure that he/she passes the qualifying examination for the course as prescribed by the State Govt. with required minimum percentage.

Academic Courses	B.A. / B. Com. / B.Sc.	:	48%
Professional Courses	BCA/BBA	:	50 %

- b. At the time of registration only duly attested photocopies of documents are required.
c. All the original documents must be brought at the time of admission and must be submitted to the office at the time of the admission.

2. **College Fee Submission :** Candidates admitted to the college must deposit the required college fee at the respective fee counter through following ways.

- (a) Online fee submission through Net Banking/Debit Card/Credit Card by link given on College website **www.subodhpgcollege.com**
(b) Demand Draft / Pay Order of any Bank in Favor of “**Principal, S. S. Jain Subodh PG College**” payable at Jaipur.
(c) There is no provision of fee deposition by cash in college.

3. After submitting the proof of fee deposition, the applicant will collect college fee receipt from fee counter.
4. Incomplete application form and/or forms received after the last date declared by college or after seats filled up will not be entertained.
5. No admission will be given to any student after the last date as declared by the state government/College.
6. Fee deposited after due date will not be valid and is sufficient cause for denial of admission.
7. The candidates appearing for supplementary examination can take provisional admission in Part-I before the last date of admission.
8. Signature of parents is essential on the admission form.
9. Attested photocopies of following documents should be attached with the application form:
a. Marksheet of qualifying examination.
b. Transfer Certificate
c. Duly attested Caste Certificate for SC/ST/OBC/SBC/PH/Minority candidates.
d. Income Certificate.
e. Migration Certificate in case of students of Board other than Rajasthan Board; Otherwise it should be submitted at the time of admission.
f. Certificates of participation in games or extra-curricular activities, if bonus percentage is desired.
g. Aadhar card with linked mobile number mentioned on it.
h. ABC/Apaar ID.
10. Original documents should be produced at the time of admission without which the admission will not be given.
11. The names of short listed candidates will be displayed on the college notice board on the specified date. After that the students can deposit the fees and get the Identity cum Library card from library. The claim of admission is automatically rejected in case fee is not received up to the mentioned last date of deposition.
12. After admission, student should collect the fee slip from the office. Student has to collect Identity Card after seven days from library and keep the I - Card with him/her in the college every time.
13. This identity card is for one year only. If the identity card is lost or damaged it may be re-issued after charging Rs. 100/- at cash counter of library.
14. **Once admission fee is deposited it will not be refunded in any case.**
15. Even after getting admission, Principal has right to cancel the admission on the disciplinary or other grounds.
16. After last qualifying examinations, caution money can be withdrawn within one year; otherwise it will be transferred in student's alumni fund. The caution money will be disbursed through Account Payee Cheque only.
17. More than two years gap is not allowed for new admission.
18. Student has to produce Affidavit Certificate for seeking admission after gap of one/two years.
19. Students are not allowed to attach attested copies and weightage certificate after deposition of admission form.
20. For any further information, students can visit the respective admission window of the particular class.
21. All the disputes are subject to Jaipur Jurisdiction only.

Date : 30th April 2024

Prof. K.B. Sharma
Principal

